



*Fire Chief Rick Martinez
Training Facility Manager*

California Fire & Rescue Training Authority, Sacramento

4427 Dudley Blvd. McClellan, CA 95652 • Phone (916) 640-1420 • Fax (916) 640-1422
www.fireandrescuetraining.ca.gov

Governing Council

Fire Chief Dave Carlson, Chairperson
Deputy Chief Rod Chong
Director Grant B. Goold

Riverside Fire Department (OES)
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING

**Monday, June 7, 2004 – 10:00AM
Sacramento Metropolitan Fire District – Board Chambers
2101 Hurley Way, Sacramento, CA**

CALL TO ORDER

Fire Chief Dave Carlson called the meeting to order at 10:10AM. Also present: Delegate Rod Chong, Delegate Grant Goold. Staff: Council Clerk Sherri Martucci and an audience of four. Deputy Chief Wynn Latta arrived at 10:20AM. Legal Counsel Don Price arrived at 10:25AM.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None Received

CORRESPONDENCE

1. Sacramento Fire Department Alternate Delegate Appointment

- Deputy Chief Richard McKinney will now be the alternate delegate for Sacramento Fire Department.
- **Council Action**
RECEIVED AND FILED

CONSENT AGENDA

1. Approval of Action Summary: January 30, 2004

- **Council Action**
Goold/Chong - to approve Consent Agenda
UNANIMOUS VOTE: (Carlson, Chong, Goold)

FACILITIES MANAGER REPORT

- Chief Bowdler will provide an update on training site development as a presentation item.

FINANCE REPORT

1. Status of 2003/2004 Final Budget
2. 2003/2004 Revenues/Expenditures Report

- **Council Action**
RECEIVED AND FILED

ACTION ITEM(S)

1. **Delegate and Alternate Delegate Reappointment to the Northern California Regional Public Safety Training Authority Board of Directors**
 - **Council Action**
Goold/Chong - to reappoint Council Member Rod Chong as delegate and Deputy Chief Mike McGroarty as alternate delegate for the Northern California Regional Public Safety Training College Board of Directors.
UNANIMOUS VOTE: (Carlson, Chong, Goold)
2. **Compensation Level for Instructor Classifications**
 - Staff proposed the revised pay scale for these classifications:
 - Primary Instructor \$45 per hour
 - Assistant Instructor \$30 per hour
 - Adjunct Instructor \$25 per hour
 - **Council Action**
Goold/Chong - to adopt the revised pay scale as proposed by staff.
UNANIMOUS VOTE: (Carlson, Chong, Goold)

3. Northern California Regional Public Safety Training College

Resolution - 2003/2004 Preliminary Budget

- **Council Action**

Chong/Goold - to approve the resolution adopting the 2003/2004 Preliminary Budget

UNANIMOUS VOTE: (Carlson, Chong, Goold)

Resolution - 2004/2005 Preliminary Budget

- **Council Action**

Chong/Goold - to approve the resolution adopting the 2004/2005 Preliminary Budget

UNANIMOUS VOTE: (Carlson, Chong, Goold)

Resolution - FY 01/02 Reconciliation, FY 02/03 Reconciliation and FY 03/04 through December 31, 2003 Reconciliation

- **Council Action**

Goold/Chong - to approve the resolution adopting the FY 01/02 Reconciliation, FY 02/03 Reconciliation and FY 03/04 through December 31, 2003 Reconciliation

UNANIMOUS VOTE: (Carlson, Chong, Goold)

Resolution - Reconciliation Payment Status (Cost Sharing)

- **Council Action**

Chong/Goold - to approve the resolution adopting the Reconciliation Payment Status (Cost Sharing)

UNANIMOUS VOTE: (Carlson, Chong, Goold)

Resolution - Purchasing and Contracting Policy

- **Council Action**

Goold/Chong - to approve the resolution adopting the Purchasing and Contracting Policy

UNANIMOUS VOTE: (Carlson, Chong, Goold)

4. Resolution – Preliminary Budget 2004-2005

- **Council Action**

Chong/Goold - to approve the resolution adopting the 2004-2005 Preliminary Budget.

UNANIMOUS VOTE: (Carlson, Chong, Goold)

PRESENTATION ITEM(S)

1. Training Site Development

- Chief Bowdler reported that he had met with engineers on the site and would have more to report at the next meeting. Staff is still waiting on the post biological report. Council Member Goid recommended that staff/member agencies write a letter to Senator Feinstein for a congressional inquiry as to what is holding up the report. Chief Latta to handle.

RECEIVED PRESENTATION

DELEGATE REPORTS

1. Northern California Regional Public Safety Training JPA

- Chief Chong reported that the NCRPSTC is working on the budget clean up and the search for a fiscal agent. The last meeting was a special meeting to meet a filing deadline for a \$10 million competitive training program grant. The next meeting is scheduled for June 11, 2004, 9:00AM, NCRPSTC, 2409 Dean Street, Room 137.

2. Northern California Regional Public Safety Training Authority Multi Agency Store (PX)

- Assistant Chief Dave Baltzell absent. Jack Anderson reported agency is still in the application process. Next meeting: TBD

GOVERNING COUNCIL QUESTIONS AND COMMENTS

None received.

SCHEDULING OF NEXT MEETING

Next regular meeting September 10, 2004 – 10 AM, Metro Fire HQ, 2101 Hurley Way

CLOSED SESSION

None Scheduled

ITEMS FOR NEXT AGENDA

- **2004/05 Final Budget**

ADJOURNMENT

- **Council Action**
Carlson to adjourn the meeting at 11:00AM

/s/

Fire Chief Dave Carlson
President