



*Fire Chief Rick Martinez
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Governing Council

Fire Chief Dave Carlson, Chairperson
Deputy Chief Rod Chong
Director James Stewart

Riverside Fire Department (OES)
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING BOARD – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING

**Friday, May 30, 2003 – 10:00AM
Sacramento Metropolitan Fire District – Board Chambers
2101 Hurley Way, Sacramento, CA**

CALL TO ORDER

Fire Chief Dave Carlson called the meeting to order at 10:05AM. Also present: Delegate Rod Chong, Delegate Jim Stewart. Staff: Assistant Chief Wynn Latta and Council Clerk Sherri Martucci.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None Received

CONSENT AGENDA

1. Approval of Action Summary: March 3, 2003

- **Council Action
Stewart/Chong - to approve Consent Agenda
UNANIMOUS VOTE: (Carlson, Chong, Stewart)**

FACILITIES MANAGER REPORT

- Assistant Chief Latta discussed the Sacramento Business Journal Article dated May 23, 2003 on Project HomeSTAR. This funding would help support some of the classroom and manipulative training at McClellan.

FINANCE REPORT

- 1. Status of 2002/2003 Final Budget**
- 2. 2002/2003 Revenues/Expenditures Report**

- **Council Action
RECEIVED AND FILED**

ACTION ITEM(S)

1. Building 686 Facility Use Reimbursement Policy

- The use of Building 686 is shared by all members of the Public Safety JPA. Because this JPA does not have a dedicated classroom at the facility, staff is recommending the Public Safety JPA be reimbursed for facility costs on a per day basis. The cost is estimated to be \$220 per day.
- **Council Action**
Stewart/Chong - to adopt staff's recommendation that reimbursement to the Public Safety occur on a per day basis for the use of Building 686.
UNANIMOUS VOTE: (Carlson, Chong, Stewart)

2. Resolution – 2003/2004 Preliminary Budget

- **Council Action**
Stewart/Chong - to adopt the 2003/2004 Preliminary Budget.
UNANIMOUS VOTE: (Carlson, Chong, Stewart)

3. Logistics Job Description and Classification

- Staff is recommending the JPA establish a Logistics Specialist classification and pay rate support manipulative type classes. The proposed rate is \$20 per hour. Costs would be covered by increased tuition.
- **Council Action**
Chong/Stewart - to adopt the Logistics Specialist classification and pay rate.
UNANIMOUS VOTE: (Carlson, Chong, Stewart)

4. Agreement for Vocational Training Between Los Rios Community College District and California Fire and Rescue Training Authority

- **Council Action**
Stewart/Chong - to adopt recommendation authorizing staff to enter into negotiations with the Los Rios Community College District.
UNANIMOUS VOTE: (Carlson, Chong, Stewart)

PRESENTATION ITEM(S)

1. Northern California Regional Public Safety Training JPA – Sacramento Regional Driver's Training Authority JPA

- Assistant Chief Bowdler advised the Council that the Public Safety JPA is recommending that the Sacramento Regional Driver's Training Authority be annexed into the Public Safety JPA. A presentation was given by Mike Newton.

RECEIVED AND FILED

2. Northern California Regional Public Safety Training JPA – Proposed Budget

- The Northern California Regional Public Safety Training College has approved their Preliminary Budget.

RECEIVED AND FILED

DELEGATE REPORTS

1. Northern California Regional Public Safety Training JPA

- Chief Chong reported the last meeting was cancelled due to a lack of quorum and the next meeting is scheduled for June 6, 2003 at McClellan.

GOVERNING COUNCIL QUESTIONS AND COMMENTS

- Deputy Chief Mike McGroarty gave an update the US&R Mobilization Exercise which was held May 18th and 19th. He reported the drill went very well and evaluators were there from all over the state. Staff will prepare an after action document.
- Deputy Chief Mike McGroarty reported to the Council that Assistant Chief Marty Sanford has left OES to pursue other opportunities.

SCHEDULING OF NEXT MEETING

August 8, 2003, 2101 Hurley Way, 10:00AM

CLOSED SESSION

None Scheduled

ITEMS FOR NEXT AGENDA

- 2003/2004 Final Budget
- Audit – Years Ended June 30, 2001 & 2002
- Project HomeSTAR

ADJOURNMENT

- Council Action
Carlson to adjourn the meeting at 11:30AM

/s/

**Fire Chief Dave Carlson
President**