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Fire Chief Kim Zagaris, Chairperson
Deputy Chief Ray Jones
Director Grant B. Goold

Governing Council

Governor's Office of Emergency Services
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING February 9, 2007 – 9:00AM

**Sacramento Metropolitan Fire District - Board Chambers
2101 Hurley Way, Sacramento, CA**

CALL TO ORDER

Fire Chief Kim Zagaris called the meeting to order at 9:05AM. Also present: Delegate Grant Goold and Delegate Ray Jones. Staff: Executive Director David Baltzell, Council Clerk Sherri Martucci, Associate General Counsel Joe Chavez and an audience of eight.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CORRESPONDANCE

- Sacramento Metropolitan Fire District – Reappointed Council Delegate Director Grant Goold and Alternate Delegate Director Greg Valley**
 - **Council Action**
RECEIVED AND FILED

EXECUTIVE DIRECTOR REPORT – Baltzell

Executive Director David Baltzell congratulated Delegate Goold and Alternate Delegate Greg Valley on the reappointment to the Governing Council.

Chief Baltzell also welcomed Jodi Votava as the new JPA employee. He also introduced Metro Fire's Associate General Counsel Joe Chavez.

EXECUTIVE DIRECTOR REPORT (continued)

Chief Baltzell indicated that Council will see on today's agenda Staff Reports for the Homeland Security Grant Program.

CONSENT AGENDA

1. **Approval of Action Summary: December 13, 2006**
2. **Fiscal Document/County of Sacramento ~ Updated District Signature List**
 - **Council Action**
Goold/Jones
UNANIMOUS VOTE: (Goold, Jones, Zagaris)

FINANCE REPORT – Martucci

1. **Mid-year Status of 2006/2007 Preliminary Budget**
2. **2006/2007 Revenues/Expenditures Mid-year Report**
3. **2006/2007 OES Funds Status Report**
 - **Council Action**
RECEIVED AND FILED

ACTION ITEM(S)**1. Resolution – OHS Grant Funds and Authorizing Agents (Hurley)**

Chief Hurley provided an overview of the two grant programs to the Council. There have been some challenges for local agencies to spend the money they were awarded under the Homeland Security Grant Program. Chief Hurley introduced Larry Davis who oversees the program at the Office of Homeland Security. The Fire and Rescue JPA would like to apply for these reallocated funds to support statewide initiatives up to \$20 million.

Council Action

Goold/Jones: To support the application for Grant Funds and adopt the resolution designating the Authorizing Agents.

UNANIMOUS VOTE: (Goold, Jones, Zagaris)

2. Position Authorization – Project Manager (Baltzell)**Council Action**

Jones/Goold: To authorize staff to establish the position of Project Manager to support the Homeland Security Grant Program.

UNANIMOUS VOTE: (Goold, Jones, Zagaris)

ACTION ITEM(S), (continued)**3. Amendment of State Fire Training Curriculum Development Agreement (Hurley)****Council Action**

Jones/Goold: To approve the amendment of existing contract with State Fire Training to increase agreement to \$49,999.00

UNANIMOUS VOTE: (Goold, Jones, Zagaris)

4. Personal Services Agreement – Rescue Training Specialist (Hurley)**Council Action**

Goold/Jones: To approve the Personal Service Agreement for the Rescue Training Specialist not to exceed \$24,000 with a product and timeline identified.

UNANIMOUS VOTE: (Goold, Jones, Zagaris)

5. RFP Modular Classroom ~ Bid Award (Baltzell)

Chief Baltzell indicated that the staff is working with legal counsel to negotiate the standard agreement provided by Design Space Modular Building, Inc.

Council Action

Jones/Goold/Zagaris: Council directed staff to award the bid to the next vendor if this agreement can not be negotiated.

6. Job Description Modification and Reclassification of JPA Administrative Assistant (Baltzell)**Council Action**

Goold/Jones: To approve Business Manager Job description and reclassify Administrative Assistant.

UNANIMOUS VOTE: (Goold, Jones, Zagaris)

PRESENTATION ITEM(S)

1. OHS Grant Funds Application – Swift/Flood Water Rescue Team Equipment Vehicles Project (Hurley)

Received and filed.

2. OHS Grant Funds Application – Urban Search & Rescue Type-2 Medium, Type-3 Light Mobile Training Response Caches Project (Hurley)

Received and filed.

DELEGATE REPORTS

1. Northern California Regional Public Safety Training JPA (Latta)

Chief Latta reported on the December 21st meeting.

- Discussed new financial program and revised reports.
- Adopted Job Descriptions and Personal Service Agreements for the authorized positions in the Grant.
- Invited Council to tour Building 600 at McClellan.

Next Meeting(s):

Thursday, February 15, 2007 ~ 9AM
2409 Dean Street, McClellan Park

GOVERNING COUNCIL QUESTIONS AND COMMENTS

Council Chair Zagaris requested an update on where we are in the cleanup of the training site. Chief Baltzell indicated that we are communicating with all parties. We have some questions about the remedy the Air Force is proposing.

Council Chair Zagaris suggested the sponsoring agency chiefs continue to meet to assist staff in moving forward.

Council Chair Zagaris thanked staff for their work and Office of Homeland Security in this endeavor.

CLOSED SESSION ~ None Scheduled

None.

NEXT MEETINGS~

TBD

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting at 11:50AM.

Fire Chief, Kim Zagaris
Chairperson