



California Fire & Rescue Training Authority, Sacramento

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Governing Council

Fire Chief Kim Zagaris, Chairperson
Deputy Chief Leo Baustian
Director Grant B. Goold

Governor's Office of Emergency Services
Sacramento Fire Department
Sacramento Metropolitan Fire District

*David M. Baltzell
Executive Director*

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING

December 20, 2007 – 3:00PM

**Sacramento Metropolitan Fire District - Board Chambers
2101 Hurley Way, Sacramento, CA**

CALL TO ORDER

Fire Chief Kim Zagaris called the meeting to order at 3:12 PM. Also present: Delegate Grant Goold and Delegate Leo Baustian. Staff: Executive Director David Baltzell, Council Clerk Sherri Martucci, General Counsel Dick Margarita and an audience of seven.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CONSENT AGENDA

1. Approval of Action Summary: August 29, 2007

- **Council Action**
Item removed until next meeting

FINANCE REPORT – Martucci

- 1. Status of 2007/2008 Final Budget**
- 2. 2007/2008 Revenues/Expenditures Report**
- 3. 2007/2008 OES Funds Status Report**

- **Council Action**
RECEIVED AND FILED

ACTION ITEM(S)

1. Formal Bid Award – Rescue Cache (Hurley)

JPA Legal Counsel Dick Margarita reviewed the bids and suggested to the Governing Council to declare the two vendors that responded to the RFFB as non-compliant, non-responsive. Based on that and the need to spend the money immediately, in what he would call an “emergency”, he suggests the JPA negotiate directly with a vendor. Counsel asked the Governing Council to grant the JPA the authority to enter into sole source discussions with a vendor to rectify the two specific areas of the contract that are in dispute. Counsel Margarita advised staff to negotiate with a vendor and to not agree to terms and conditions that would not be favorable to the JPA.

1st Council Action

Goold/Baustian: To reject all bids as non-compliant, non-responsive.

UNANIMOUS VOTE: (Baustian, Goold, Zagaris)

2nd Council Action

Goold/Baustian: To authorize staff to enter into sole source negotiations with equipment vendors for the Rescue Cache purchase as outlined in the RFFB.

UNANIMOUS VOTE: (Baustian, Goold, Zagaris)

Counsel Margarita indicated motion carries and clarified three zeros to make the record clear on these votes.

2. Full-time Employee Benefits (Baltzell)

Chief Baltzell advised the Governing Council of the need to provide JPA full-time employees benefits. Although, staff may come back with some ideas as to how the JPA would go about obtaining its own benefits, staff is suggesting at this time the employee come from one of the member agencies. Chief Baltzell indicated the need to fill the position as quickly as possible. The member agency would be fully reimbursed for the employee. Delegate Goold expressed concern for protecting the member agency employee should the relationship change with the JPA. He suggested a Memorandum of Understanding with the member agency. If more than one or two member agencies were interested in providing an employee, Chief Baltzell indicated the JPA would have a process to look at the qualifications of those multiple employees. Governing Council directed JPA staff to contact the member agencies and work with those interested in providing

the employee and to work on an MOU between the JPA and that agency to bring back to Council at the next meeting.

Council Action
No Action taken.

EXECUTIVE DIRECTOR REPORT (Baltzell)

Chief Baltzell reported on the status of the modular classroom. He indicated that there was a stumbling block with the electrical panel that staff is working through. Staff is working on bringing that classroom up to speed as soon as possible.

Chief Baltzell indicated staff is also working on a three-year training plan and hope to have it ready to be presented by the February meeting. Also, he indicated staff is working on obtaining the services of a business planner, consulting services, to help with the short and long term future of the JPA.

The Fire JPA will need to update the Public Safety JPA delegate. Chief Baustian is in there now because Deputy Chief Wynn Latta is retiring. Chief Baltzell indicated he would like to recognize Chief Latta's service to the Fire JPA over the years has been instrumental in moving things forward. We will miss his experience and expertise, but wish him the best. Governing Council would like to invite him back to recognize him.

Chief Baltzell also thanked Wendy Murray for her service to the JPA for over a year now. She has recently accepted a job at another company and she is here for a few more weeks. He would like to thank her so much for her services and wish her the best. Chief Zagaris also thanked Wendy for what she has done for the JPA and is very appreciative of her work.

DELEGATE REPORTS

Northern California Regional Public Safety Training JPA (Latta)

Chief Latta was not in attendance to report on the meeting. Staff will have an update next meeting.

Next Meeting(s):

Thursday, December 20, 2007 ~ 8AM
2409 Dean Street, McClellan Park

GOVERNING COUNCIL QUESTIONS AND COMMENTS

Dr. Goold requested a status on the McClellan property. Chief Baltzell said it is progressing slowly. Staff is following along with the Air Force and the County Board of Supervisors as they work out the capping issues. Chief Baltzell indicated there a lot of options. Staff still intends to mitigate the property, but is leery to pour additional public funds into the property because of the unknowns. There is no real update.

CLOSED SESSION ~ None Scheduled

None.

NEXT MEETING~

February 6, 2008 @ 10AM
2101 Hurley Way, Sacramento

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting at 3:45PM.

Fire Chief, Kim Zagaris
Chairperson