



California Fire & Rescue Training Authority, Sacramento

4427 Dudley Blvd. McClellan, CA 95652 • Phone (916) 640-1420 • Fax (916) 640-1422
www.fireandrescuetraining.ca.gov

Governing Council

Fire Chief Kim Zagaris, Chairperson
Deputy Chief Leo Baustian
Director Matt Kelly

Governor's Office of Emergency Services
Sacramento Fire Department
Sacramento Metropolitan Fire District

David M. Baltzell
Executive Director

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING

February 8, 2008 – 10:00AM

**Sacramento Metropolitan Fire District - Board Chambers
2101 Hurley Way, Sacramento, CA**

CALL TO ORDER

Fire Chief Kim Zagaris called the meeting to order at 10:10 AM. Also present: Alternate Delegate Greg Valley and Delegate Leo Baustian. Staff: Executive Director David Baltzell, Council Clerk Sherri Martucci, General Counsel Dick Margarita and an audience of four.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CONSENT AGENDA

1. Approval of Action Summary: August 29, 2007

▪ Council Action

Director Valley: Abstained

Baustian/Zagaris: to approve Action Summary August 29, 2007

VOTE: (Baustian, Zagaris)

2. Approval of Action Summary: December 20, 2007

▪ Council Action

Director Valley: Abstained

Baustian/Zagaris: to approve Action Summary December 20, 2007

VOTE: (Baustian, Zagaris)

3. Travel and Conference Expense Claim – Council Member Zagaris**▪ Council Action****Director Valley:** Abstained**Baustian/Zagaris:** to approve Council Member Travel Claim**VOTE:** (Baustian, Zagaris)**4. Fiscal Document/County of Sacramento ~ Updated District Signature List****▪ Council Action****Valley/Baustian:** To approve Fiscal Document/county signature list**UNANIMOUS VOTE:** (Baustian, Valley, Zagaris)**FINANCE REPORT – Martucci**

1. Mid-year Status of 2007/2008 Final Budget
2. 2007/2008 Revenues/Expenditures Mid-year Report
3. 2007/2008 OES Funds Status Report

▪ Council Action**RECEIVED AND FILED****ACTION ITEM(S)**

1. Resolution – Swiftwater Grant Equipment Transfer to OES
(Hurley)

Council Action**Valley/Baustian:** To approve resolution transferring Swiftwater Grant
Equipment to OES**UNANIMOUS VOTE:** (Baustian, Valley, Zagaris)

2. Memorandum of Understanding for Clerical Employee
(Baltzell)

Council Action**Baustian/Valley:** To approve MOU for clerical employee**UNANIMOUS VOTE:** (Baustian, Valley, Zagaris)

3. Northern California Regional Public Safety Training Authority Delegate Appointment

Council Action

Valley/Zagaris: To appoint Deputy Chief Leo Baustian as delegate, Deputy Chief Geoff Miller as alternate delegate, and Deputy Chief Charley Hurley as alternate delegate.

UNANIMOUS VOTE: (Baustian, Valley, Zagaris)

EXECUTIVE DIRECTOR REPORT (Baltzell)

Executive Director David Baltzell indicated that prior to this meeting staff met with the three member agency Fire Chiefs. He received direction from them to provide a training plan, past history of what the JPA has completed in training, and a comprehensive plan for the McClellan site. Secondary, he discussed about replacing the Executive Director at the next Governing Council meeting.

DELEGATE REPORTS

Northern California Regional Public Safety Training JPA (Baustian)

Chief Baustian indicated they met on January 16th. There were several action items:

- modify the Project Manager's PSA, motion died.
- Sgt Major contract approved until end of fiscal year. The cost is \$8,333 per month.
- Authorized Executive Director to pay off Common Area Maintenance fees. The county did not bill for the past few years. Cost per year is \$43k, totaling \$218K
- Authorized Executive Director to approve contract with Interactive Business Group for JPA's Strategic Plan
- Moved forward on the process to acquire a full-time Executive Director. Dr. Viar offered the services of Los Rios Community College human resources to assist in recruitment and advertising. Chief Martinez will be leaving April 15th.
- Vern Wallace provided a facilities report.

Next Meeting(s) changed to:

Thursday, February 21, 2008 ~ 9AM
2409 Dean Street, McClellan Park

GOVERNING COUNCIL QUESTIONS AND COMMENTS

Chief Zagaris thanked Chief Mette, Chief Jones and staff for meeting this morning. Anticipate having a couple more meetings and to address a couple key issues in the future.

CLOSED SESSION ~ None Scheduled

None.

NEXT MEETING~

Wednesday, April 2, 2008 @ 10AM
2101 Hurley Way, Sacramento

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting.

Fire Chief, Kim Zagaris
Chairperson