



Joe Gear
Executive Director

California Fire & Rescue Training Authority, Sacramento

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Governing Council

Fire Chief Kim Zagaris, Chairperson
Deputy Chief Leo Baustian
Director Matt Kelly

Governor's Office of Emergency Services
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING July 16, 2008 – 9:00AM

**Northern California Regional Public Safety Training Authority
2409 Dean Street, Room 130, McClellan, CA**

CALL TO ORDER

Fire Chief Kim Zagaris called the meeting to order at 9:03 AM. Also present: Delegate Matt Kelly and Delegate Leo Baustian. Staff: Executive Director Joe Gear, Council Clerk Sherri Martucci, Associate General Counsel Joseph Chavez and an audience of nine.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

ACTION ITEM #1 (taken out of order)

1. OMB A-133 Audit - FY 2004 Homeland Security Grant Program (Gear)

Mr. Matre, County of Sacramento Chief of Audits, presented the grant specific audit to the Governing Council. He indicated this is still the discussion draft and that they will be finalizing the document in the next week or two. Council indicated they will wait for final document. Mr. Matre advised the Governing Council that there may be some minor verbiage changes, but nothing of significance. Mr. Matre indicated there were no findings. Council received the report.

No Council Action Taken

CONSENT AGENDA

1. Approval of Action Summary: June 4, 2008

▪ Council Action

Kelly/Baustian: to approve Action Summary June 4, 2008

VOTE: (Baustian, Kelly, Zagaris)

FINANCE REPORT – Martucci

1. Status of 2007/2008 Final Budget
2. 2007/2008 Revenues/Expenditures Report
3. 2007/2008 OES Funds Status Report

▪ Council Action

RECEIVED AND FILED

ACTION ITEM(S)

2. Formal Bid Award – Two Dual Stairwell Five Story Transportable Towers (Gear)

Chief Gear indicated Chief White was on deployment and was not able to attend. Chief Gear stated back in April Chief White did a presentation to the Board (Governing Council) regarding the fire fit towers and at that time the Board authorized the JPA staff to move forward with looking into the potential purchase of two fire fit towers. Chief Gear stated one would be placed here in Sacramento at the JPA and the other at an undetermined location in the southern part of the state. There were two bids received, in which one was significantly lower. The lower bid, the company out of Canada, offered a turnkey solution, including transportation and train the trainer training. The other company had no background or experience in constructing this type of device. Chief Gear indicated the recommendation is for the two towers which totaled \$79,500, for both towers.

Delegate Kelly recommended that some money be allocated to purchase additional parts in the event some are lost. Chief Zagaris indicated he only sees a need for the purchase of one tower.

2. Formal Bid Award – Two Dual Stairwell Five Story Transportable Towers (Gear) – (continued)

Chief Zagaris does not see a need for one in the south at this time. He was also concerned if Fire and Rescue JPA was going to be assessed by the Public Safety JPA. Chief Iannucci indicated that there may be a cost for the cement pad at the designated location. She indicated there may also be fees to get the pad approved. Chief Zagaris requested staff bring back the full cost of purchasing the tower, including any fees and permits. Counsel Chavez indicated that the vendors provided their bids for two towers and the price could change if the bids were reduced to one tower. Counsel recommends staff go back to vendor and rebid for one tower.

Chief Baustian indicated he would like to know the cost of the pad to be poured for the tower as well. The Governing Council requested staff bring back the full cost at the next meeting. Council requested the cost include the price of a single tower, the engineering of the pad and any permit fees.

No Council Action Taken

3. Northern California Regional Public Safety Training Authority – FY 2008-09 Budget (Gear)

Chief Gear indicated staff questioned a number of expenses for the cost of the space in the building and some items that were not benefiting fire including the lobbying firm, the construction manager and the HVAC in the NCRPSTA's budget. The NCRPSTA Board of Directors adopted Fire's current year assessment at \$325,876. Staff is recommending the adoption of the budget at \$243,552. The Fire and Rescue JPA's contribution is 35% of the total budget.

Chief Gear introduced Captain Joe Valenzuela from Sacramento City Police Department who is the new Executive Director of the Northern California Regional Public Safety Training Authority. Captain Valenzuela indicated he has a meeting scheduled with Mr. Haleva to discuss his contract. He understands the Fire JPA's concerns.

Delegate Kelly requested a summary of the construction manager's function and other items in order to make a better decision. Chief Zagaris indicated staff should bring that back at the next meeting. Chief Zagaris agreed that we should look at the options.

Council Action

Baustian/Kelly: To adopt 2008-2009 Budget for the NCRPSTA at \$243,552.

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

PRESENTATION ITEM(S)

None

EXECUTIVE DIRECTOR REPORT (Gear)

Chief Gear reported that the main focus since the last meeting has been budget issues at the Public Safety JPA. Staff is also now working with Chief Iannucci and Chief White on the upcoming training calendar for the next year.

Chief Gear also indicated the Air Force had contacted him to meet on the wetland mitigation and to see where we are with construction. He will be scheduling a meeting with them in the next few weeks.

DELEGATE REPORTS**Northern California Regional Public Safety Training JPA (Baustian)**

Chief Baustian referenced Captain Joe Valenzuela again from the Sacramento Police Department and that he was appointed as the Executive Director at the last Board of Directors meeting. There is a new clause to be proposed for the Sergeant Major contract to include a 30 day out clause. The contract for facilities management of Building 600 is going to be handled by Joe Valenzuela and McClellan Park for a 30% project management fee, which is still cheaper than hiring own facilities manager for building 600. The strategic workshop will be in August.

Next Meeting(s):

Thursday, July 24, 2008 ~ 9AM
2409 Dean Street, McClellan Park

GOVERNING COUNCIL QUESTIONS AND COMMENTS

None.

CLOSED SESSION ~ None Scheduled

None.

NEXT MEETING~

Wednesday, September 10, 2008 ~ 10AM
2101 Hurley Way, Sacramento

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting at 9:50am.

Fire Chief, Kim Zagaris
Chairperson