



California Fire & Rescue Training Authority, Sacramento

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Governing Council

Deputy Chief Rod Chong, Chairperson
Fire Chief Kim Zagaris
Director Grant B. Goold

Sacramento Fire Department
Governor's Office of Emergency Services
Sacramento Metropolitan Fire District

David M. Baltzell
Executive Director

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING

June 2, 2006 – 1:30PM

**Sacramento Metropolitan Fire District - Board Chambers
2101 Hurley Way, Sacramento, CA**

CALL TO ORDER

Deputy Chief Rod Chong called the meeting to order at 1:40PM. Also present: Delegate Kim Zagaris and Delegate Greg Valley. Staff: Training Facility Manager Rick Martinez, Council Clerk Sherri Martucci and an audience of five.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CONSENT AGENDA

1. Approval of Action Summary: April 7, 2006

- **Council Action
Zagaris/Chong**

VOTE:

AYES: Chong, Zagaris
ABSTAIN: Valley

FACILITIES MANAGER REPORT – Martinez

Training Facility Manager Rick Martinez reported that staff is working on a skeleton draft of the revised Strategic Plan and he would like to have a meeting scheduled in July for review.

FINANCE REPORT – Martucci

1. **Status of 2005/2006 Final Budget**
2. **2005/2006 Revenues/Expenditures Report**
3. **OES Funds Status Report**

- **Council Action**
RECEIVED AND FILED

ACTION ITEM(S)

1. **Resolution – Preliminary Budget 2006-2007(Martucci)**

Council Action

Zagaris/Chong: to approve resolution adopting the Fiscal Year 2006-07 Preliminary Budget.

UNANIMOUS VOTE: (Chong, Valley, Zagaris)

2. **Name Change from Training Facility Manager to Executive Director and appointment of the Executive Director (Martinez)**

Rick Martinez proposed changing the name from Training Facility Manager to Executive Director. Facility Manager only addresses managing the facility and is not common terminology. The title of Executive Director clarifies the role the person is in. He acknowledged that Assistant Chief David Baltzell has been supporting the day-to-day administrative activities.

Rick Martinez recommended the Board do the name change, establish the Executive Director position and appoint an Executive Director who shall serve as the Training Facility Manager, assigned all responsibilities and authorities.

Council Action

Zagaris/Chong: to approve title change from Training Facility Manager to Executive Director.

UNANIMOUS VOTE: (Chong, Valley, Zagaris)

Rick Martinez suggested there be some dialog on who fills this position and recommended Chief Baltzell for appointment. He reminded Council that this position is not paid for by the JPA. Chief Zagaris supports Chief Baltzell, however would like to discuss this with Deputy Chief Charles Hurley.

Council Action

Zagaris/Chong: to appoint Assistant Chief David Baltzell as Executive Director.

UNANIMOUS VOTE: (Chong, Valley, Zagaris)

Rick Martinez acknowledged the strategic vision of the Governing Board and the other two Fire Chiefs over the next year or two. The modular classroom and the part-time clerical assistance need to move forward. The JPA has been run very conservatively and it is an evolutionary process. Someone who is actively engaged can fully evaluate the staff support piece.

PRESENTATION ITEM(S)

1. Facility Construction Project Update

Staff reported to Council on Phase 1A of the project. Staff is moving forward with the RFP and is making final tweaks to the construction documents. Chief Metzinger has been working on the wetland mitigation and current delineation has been extended for five years.

Chief Zagaris reported that he met with the state Office of Homeland Security and there may be an opportunity to utilize state funds for prop side of the operation. Chief Hurley will be working on this.

DELEGATE REPORTS

1. Northern California Regional Public Safety Training JPA (Latta)

Chief Latta attended last Friday's meeting. Agency has adopted a number of policies over the last five months and will be completing the audit in the next 60-90 days. There is a Board Workshop scheduled for June 9th to develop strategic objectives for the next fiscal year.

Next Meeting(s):

Friday, June 23, 2006 ~ 9AM
2409 Dean Street, McClellan Park

Friday, June 28, 2006 ~ 9AM
2409 Dean Street, McClellan Park

GOVERNING COUNCIL QUESTIONS AND COMMENTS

None

CLOSED SESSION ~ None Scheduled

None Scheduled.

NEXT MEETINGS

Thursday, July 27, 2006 – 1:30 PM
Sacramento Metropolitan Fire District
Board Chambers
2101 Hurley Way, Sacramento

Friday, September 8, 2006 – 10 AM
Sacramento Metropolitan Fire District
Board Chambers
2101 Hurley Way, Sacramento

ADJOURNMENT

- **Council Action**
Chong to adjourn the meeting at 2:30PM.

Deputy Chief Rod Chong
Chairperson