



*Lorenzo Gigliotti
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Governing Council

Fire Chief Kim Zagaris, Chairperson
Deputy Chief Lloyd Ogan
Director Matt Kelly

California Emergency Management Agency
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING June 20, 2012 – 10:00 AM

**California Emergency Management Agency – MPR 2
3650 Schriever Avenue, Mather, CA 95655-4203**

CALL TO ORDER

Council Chair Fire Chief Kim Zagaris called the meeting to order at 10:02AM. Also present: Delegate Deputy Chief Lloyd Ogan, Delegate Director Matt Kelly and Legal Counsel Harriet Steiner. Staff: Executive Director Assistant Chief Joe Gear, Council Clerk Sherri Martucci, and an audience of eight.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CORRESPONDENCE

1. Sacramento Fire Department - Council Alternate Delegate

- **Council Action:** no action taken

CONSENT AGENDA

1. Approval of Action Summary: February 24, 2012 adjourned meeting

- **Council Action**
Kelly/Ogan: to approve consent agenda
AYES (Kelly, Ogan, Zagaris)

FINANCE REPORT

1. **Status of 2011/2012 Budget**
2. **2011/2012 Revenues/Expenditures Report**
3. **2011/2012 Cal EMA Funds Report**

Fiscal Officer Martucci advised the Council she has spoken with Legal Counsel regarding preparing the response to the demand for payment from the Northern California Regional Public Safety Training Authority (NCRPSTA). Council Chair Zagaris requested that CFRTA respond per each item. He also would like to have the sponsoring agency chiefs and their staffs review it, before going any further. The auditor is waiting for the response and would like to finalize the Fiscal Year 2009 and 2010; in addition, the auditors are scheduled to complete the 2011 and 2012 Fiscal Year audit.

- **Received and Filed**

ACTION ITEM(S)

1. **Business Office and Classroom Facilities Plan (Gear)**
Executive Director Gear presented the proposal for leased office and classroom space to the Governing Council. Council Chair Zagaris indicated they are not prepared to move forward and the sponsoring agency Chiefs need to be in agreement.
 - **Council Action:**
Kelly/Ogan: to receive presentation and approve staff to move forward on taking possession of the four modular classrooms from Folsom Cordova to them to the Zinfandel site.

AYES (Kelly, Ogan, Zagaris)

2. Resolution – Fiscal Year 2012/2013 Preliminary Budget (Gear/Martucci)

- **Council Action:**
Kelly/Ogan: to receive presentation and adopt resolution.

AYES (Kelly, Ogan, Zagaris)

3. Financial Management System Bid Award (Gear/Martucci)

- **Council Action:**
Kelly/Ogan: to receive presentation and award bid.

AYES (Kelly, Ogan, Zagaris)

4. Executive Director Appointment (Council)

- **Council Action:**
Kelly/Ogan: to appoint Lorenzo Gigliotti as the Executive Director of the California Fire and Rescue Training Authority effective July 1, 2012.

AYES (Kelly, Ogan, Zagaris)

5. Executive Director Future Selection and Appointment Process(Gear)

- **Council Action:**
No Action taken

6. Fiscal Document/County of Sacramento Updated Annual District Signature List (Council)

- **Council Action:**
Kelly/Ogan: to approve County of Sacramento Fiscal Signature List effective July 1, 2012.

AYES (Kelly, Ogan, Zagaris)

PRESENTATION ITEM(S)

None.

EXECUTIVE DIRECTOR REPORT (Gear)

None.

GOVERNING COUNCIL QUESTIONS AND COMMENTS

Council Chair Zagaris stated he would like Chief Gigliotti to get the Agency Fire Chiefs together as soon as schedules permit. He would like him to work with the Sponsoring Agency Chiefs back through the Training Chiefs and to the Board (Council.) Chief Zagaris would like to see progress on the Zinfandel site with the available funds.

Chief Zagaris thanked Chief Gear for his service.

CLOSED SESSION

None.

NEXT MEETING(S) ~ Location: California Emergency Management Agency
3650 Schriever Avenue, Mather, CA 95655-4203
Wednesday, September 12, 2012 10AM
Wednesday, November 7, 2012 10AM

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting at 11:30AM.

Fire Chief, Kim Zagaris
Chairperson