



*Joe Gear*  
*Executive Director*

## **California Fire & Rescue Training Authority, Sacramento**

*PO Box 3130 Rancho Cordova, CA 95741 • Phone (916) 475-1660 • Fax (916) 475-1662*  
**[www.fireandrescuetraining.ca.gov](http://www.fireandrescuetraining.ca.gov)**

Governing Council

Fire Chief Kim Zagaris, Chairperson  
Deputy Chief Lloyd Ogan  
Director Matt Kelly

California Emergency Management Agency  
Sacramento Fire Department  
Sacramento Metropolitan Fire District

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**Date:** September 14, 2011  
**To:** Governing Council  
**From:** Joe Gear, Executive Director  
**Subject:** 2011/2012 Final Budget

### TOPIC

This report with attachments represents the 2011-2012 Final Budget.

### SUMMARY

The attached budget is the recommended Final Budget for Fiscal Year 2011/2012. As per statutory requirement, the Final Budget is due to the County of Sacramento on or before September 30, 2011.

### DISCUSSION

#### Revenues

The member financial contributions have been calculated in accordance with the amended Joint Powers Agreement that was adopted on March 9, 2003. In addition to financial contributions, each member agency contributes staff hours to the JPA. The following are the cash contributions from each member agency:

Sacramento Metropolitan Fire Department	\$ 45,000
Sacramento City Fire Department	\$ 45,000
California Emergency Management Agency	\$ 450,000

The California Emergency Management Agency ("CalEMA") total cash contribution of \$450,000 was initiated in Assembly Bill 1571 that was an amendment to the State of California Budget Act of 1997. On an annual basis, \$100,000 of the \$450,000 contribution is under the distribution control of the CalEMA for US&R Training.

In addition to cash contributions, each member agency assigns staff to the JPA. The cash contributions and staff commitment is measured to determine the percentage of contribution by each member agency. The following are the total cash and staff contributions:

Sacramento Metropolitan Fire Department	32.55%
Sacramento City Fire Department	29.40%
California Emergency Management Agency	38.05%

Other revenues are acquired by the sponsorship of tuition based training programs whereby tuition is collected to support expenditures of the training.

Expenditures

Expenditures allocated in this budget support operational expenses, instructor compensation, training costs, administrative needs and classroom space.

Allocated in this budget is \$309,000 in salary and benefits for the business office staff.

<b>Position</b>	<b>Salary Base</b>	<b>Benefits</b>
Business Manager	\$99,500	\$34,632
Secretary – US&R	\$44,184	None
Secretary- Finance	\$45,951	None
Account Clerk	\$0	None
Clerical – Office Asst	\$39,766	None
Logistics Assistant	\$44,184	None

The benefits of employees for the JPA are as follows:

- Continuity in implementing and developing policies and procedures
- A dedicated point of contact and liaison for instructors, students, training staff, CalEMA Task Force members, member agency representatives, council members, stakeholders, and the public.
- Thorough communications and project management
- Accurate accounting and fiscal management
- Administrative Support
- Efficiency and professionalism
- Accurate accounting and consistency in transaction processing
- Inventory control and management
- Facility and training site management
- Timely processing of financial documents
- Support of day-to-day operations in order to maintain an efficient level of customer service
- Support the continued growth of the JPA

Fund Balance

The anticipated fund balance in the operating budget from the 2010/2011 is \$4,656,532. Of the fund balance, \$1,068,474 is remaining funds not expended for CalEMA US&R Training. Staff is recommending those funds and \$3,588,058 of fund balance be re-allocated to the 2011/2012 Budget.

### Reserves

The JPA has balance of \$5,912 remaining in the McClellan Trust account (Fund 237B).

### Facilities and Training Site

Construction of the JPA training facilities is expected to occur this fiscal year and \$1,800,000 has been allocated in the budget for this project. Also allocated, is \$1,600,000 for the lease obligation for the training site at Zinfandel.

### Budget Methodology

The budget is separated into divisions for better tracking of costs. They are as follows:

01 - Administration – General administrative costs to maintain the operations of the JPA which include such items as legal services, auditing, professional services, workers compensation, liability insurance, and rental of equipment (copy machine).

02 – US&R/JPA – Costs to facilitate the training of US&R.

03 – Other Training Events – These costs are tuition based. Expenses are made against the revenues (tuition) received.

04 – Academy – These costs are tuition based. Expenses are made against the revenues (tuition) received.

05 – Grant – Grant funds to support expenditures of statewide initiatives.

### **FISCAL IMPACT**

This Preliminary Budget meets the requirement of a balanced budget whereby expenditures do not exceed available revenue sources. This budget is primarily funded by annual reoccurring revenues, in addition to fund balance for the construction of the facilities and training site.

### **RECOMMENDATION**

Review, provide input to staff, and adopt the 2011/2012 Preliminary Budget.



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RESOLUTION NO. \_\_\_\_\_

### BEFORE THE GOVERNING COUNCIL OF THE CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY

#### RESOLUTION ADOPTING THE 2011/2012 FINAL BUDGET

WHEREAS, hearings have been terminated during which time all additions and deletions to the Final Budget for 2011/2012 were made, and

THEREFORE, BE IT RESOLVED in accordance with Section 13890 of the Health and Safety Code, the Final Budget for the fiscal year 2011/2012 be and is hereby adopted in accordance with the following:

Salaries and Employee Benefits	\$1,790,328
Service and Supplies	1,475,790
Contributions to Other Agencies	1,600,000
Fixed Assets	
Structures and Improvements	1,800,000
Equipment	120,000
Contingency	0
<b>TOTAL BUDGET REQUIREMENTS</b>	<b>\$6,785,118</b>

BE IT RESOLVED that the Governing Council hereby requests the Auditor-Controller to cancel the current designated reserve accounts and set the following designated reserve account:

Capital Improvement Reserve	\$0
McClellan Trust Fund Balance (237B)	\$5,912

Resolution No. \_\_\_\_\_

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BE IT RESOLVED, that the means of financing the expenditure program will be by monies derived from Revenue to Accrue and Fund Balance Available.

BE IT RESOLVED that the Final Budget be and is hereby adopted in accordance with the attachments which show in detail the approved appropriations, revenues and methods of financing attached hereto and by reference made a part hereof.

ON A MOTION by Council Member \_\_\_\_\_, seconded by Council Member \_\_\_\_\_, the foregoing resolution was passed and adopted this 14th day of September, 2011, by the following vote to wit:

AYES:

NOES:

ABSENT:

CALIFORNIA FIRE AND RESCUE  
TRAINING AUTHORITY

By: \_\_\_\_\_  
Chairperson, Governing Council

Attested By:

\_\_\_\_\_  
Clerk of the Council

**California Fire and Rescue Training Authority  
Budget History**

ACCOUNT TITLE		Revenue 2002/2003 Actual	Revenue 2003/2004 Actual	Revenue 2004/2005 Actual	Revenue 2005/2006 Actual	Revenue 2006/2007 Actual	Revenue 2007/2008 Actual	Revenue 2008/2009 Actual	Revenue 2009/2010 Actual	Revenue 2010/2011 Actual	Revenue 2011/2012 Final
Acct.	<b>Annual Revenue:</b>										
9410	Interest	58,460	47,831	72,758	148,820	213,383	200,568	119,816	49,882	27,049	30,000
9529	In Lieu Taxes/ Other/ Interest Prior Year	0	0	0	0	0	0	0	69,705	0	0
9531	Member Agency Contributions	740,000	584,883	889,839	964,784	1,023,378	1,390,127	906,439	799,753	800,000	800,000
9569	State Aid Other Misc Programs (Grant)	0	0	0	0	932,518	2,986,754	0	0	0	0
9693	Educ/Trng Services (Los Rios)	0	19,279	18,411	8,173	20,136	19,586	114,282	483,346	482,271	484,720
9699	Other Training (Tuition Based)	125,377	129,684	160,142	132,280	210,147	347,136	692,098	858,030	707,575	727,600
9730	Donations	5,000	24	8,000	0	0	0	0	0	0	0
9740	Insurance Proceeds	0	0	84	210	13	0	216	867	1,250	3,266
9790	Other/Misc. Revenues	29,193	26	38,955	66,498	134,537	45,667	76,713 14,651	78,234 0	58,030	84,000
	<b>Total Annual Revenues</b>	<b>958,030</b>	<b>781,727</b>	<b>1,188,189</b>	<b>1,320,765</b>	<b>2,534,113</b>	<b>4,989,838</b>	<b>1,924,216</b>	<b>2,339,817</b>	<b>2,076,173</b>	<b>2,129,586</b>
0740	Fund Balance - Cal EMA	382,514	619,034	563,181	560,255	637,515	725,873	1,026,329	1,127,150	1,273,317	1,068,474
	Fund Balance	631,775	691,908	1,627,746	2,312,461	2,523,864	3,067,349	3,800,759	3,518,890	3,690,262	3,588,058
	Reserve - Construction			332,514		605,754					
	Fund Balance Adjustment (Prior Year)										
	<b>Total Funding Sources</b>	<b>1,972,319</b>	<b>2,092,669</b>	<b>3,711,630</b>	<b>4,193,481</b>	<b>6,301,246</b>	<b>8,783,060</b>	<b>6,751,304</b>	<b>6,985,857</b>	<b>7,039,752</b>	<b>6,786,118</b>
ACCOUNT TITLE		Expended 2002/2003 Actual	Expended 2003/2004 Actual	Expended 2004/2005 Actual	Expended 2005/2006 Actual	Expended 2006/2007 Actual	Expended 2007/2008 Actual	Expended 2008/2009 Actual	Expended 2009/2010 Actual	Expenses 2010/2011 Actual	Expenses 2011/2012 Final
	<b>Annual Expenditures:</b>										
1110	SALARIES & WAGES	70,644	163,375	187,013	299,988	419,604	548,417	748,679	769,544	1,115,213	1,588,000
1210	RETIREMENT	2,612	11,418	21,182	22,366	19,006	21,546	26,781	33,104	32,108	13,000
1220	FICA/MEDICARE	3,389	9,106	12,405	8,275	8,208	15,390	36,537	48,411	55,264	114,822
1230	GROUP HEALTH INSURANCE	5,751	8,356	9,823	18,765	15,415	18,142	24,169	29,485	29,106	19,000
1240	WORKERS COMPENSATION	1,845	6,179	6,015	6,664	6,400	9,553	17,547	23,643	29,553	44,667
1250	UNEMPLOYMENT									12,956	10,839
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>84,241</b>	<b>198,434</b>	<b>236,438</b>	<b>356,058</b>	<b>468,632</b>	<b>613,049</b>	<b>853,713</b>	<b>904,187</b>	<b>1,274,199</b>	<b>1,790,328</b>
2005	ADV/LEGAL NOTICES	0	92	805	215	1,646	1,096	910	817	329	1,000
2015	BLUEPRT, PHOTO SERV.	0	0	0	0	0	0	0	0	0	0
2021	BOOKS, SUBSCRIPTION SERV.	0	0	0	0	0	0	0	0	0	0
2022	BOOKS, SUBSCRIPTION (PERM. LIBRARY)	0	0	0	0	0	0	0	0	0	0
2027	CASSETTE SUPPLIES	0	0	0	0	0	0	0	0	0	0
2029	BUSINESS/CONF. EXP.	4,452	1,503	3,235	4,497	7,897	23,687	6,109	6,419	33,537	50,000
2035	EDUCATION TRAINING SERVICES	105,595	188,935	206,436	214,553	161,667	215,472	304,430	518,590	484,475	697,200
2036	EDUCATION TRAINING SUPPLIES	26,264	39,432	69,864	99,561	47,484	112,744	433,182	305,659	350,616	495,617
2051	LIABILITY INSURANCE	3,721	3,886	3,962	5,522	6,505	6,545	6,641	11,412	11,298	15,000
2061	MEMBERSHIPS	0	0	0	0	0	0	0	0	0	0
2065	MICRO, PHOTO SERVICE	0	0	0	0	0	0	0	0	0	0
2066	MICRO, PHOTO SUPPLIES	0	0	0	0	0	0	0	0	0	0
2076	OFFICE SUPPLIES	3,323	1,050	2,188	2,122	2,651	6,355	5,515	7,118	7,621	9,000
2081	POSTAGE SERVICE	483	531	415	625	1,403	3,020	3,055	2,933	4,133	4,000
2085	PRINTING SERVICES	0	0	0	0	0	0	0	0	0	0

**California Fire and Rescue Training Authority  
Budget History**

ACCOUNT TITLE	Expended 2002/2003 Actual	Expended 2003/2004 Actual	Expended 2004/2005 Actual	Expended 2005/2006 Actual	Expended 2006/2007 Actual	Expended 2007/2008 Actual	Expended 2008/2009 Actual	Expended 2009/2010 Actual	Expenses 2010/2011 Actual	Expenses 2011/2012 Final
<b>General Operating Expense</b>	<b>143,838</b>	<b>235,429</b>	<b>286,905</b>	<b>327,095</b>	<b>229,253</b>	<b>368,919</b>	<b>759,842</b>	<b>852,948</b>	<b>892,009</b>	<b>1,271,817</b>
2103 AGRICULTURAL SERV.	150	0	1,437	700	1,550	2,162	0	0	0	0
2104 AGRICULTURAL SUPPL.	0	0	0	0	0	0	0	0	0	0
2111 BLDG./GROUNDS MAINT. SERVICE	0	125	875	750	625	750	750	750	500	1,000
2112 BLDG./GROUNDS MAINT. SUPPLY	0	0	0	0	0	0	0	0	3,409	1,000
2171 RENT LEASE OF REAL OR OTHER PROPERTY	0	0	0	0	0	0	0	0	13,514	26,472
<b>Buildings &amp; Grounds Expense</b>	<b>150</b>	<b>125</b>	<b>2,312</b>	<b>1,450</b>	<b>2,175</b>	<b>2,912</b>	<b>750</b>	<b>750</b>	<b>17,423</b>	<b>28,472</b>
2191 ELECTRICITY	2,321	0	0	24	0	0	0	0	0	0
2182 CONSTRUCTION CON	0	0	0	0	0	0	0	0	366	0
2193 REFUSE COLLECTION	1,008	1,691	4,661	1,238	294	7,190	5,926	2,392	2,657	0
2195 SEWAGE SERVICE	0	0	0	0	0	0	0	0	0	0
2197 TELEPHONE SERVICES	44	3,384	3,982	4,083	4,329	4,788	7,266	8,618	11,368	12,000
2198 WATER SERVICES	0	0	0	0	0	0	0	0	0	0
<b>Utilities Expense</b>	<b>3,373</b>	<b>5,075</b>	<b>8,643</b>	<b>5,345</b>	<b>4,623</b>	<b>11,978</b>	<b>13,192</b>	<b>11,010</b>	<b>14,391</b>	<b>12,000</b>
2205 AUTOMOTIVE MAINT. SERVICE	0	0	0	0	0	0	0	0	4,132	5,000
2226 EXPENDABLE TOOLS	0	0	0	0	0	0	0	0	0	0
2231 FIRE/VEHICLE SERV.	0	0	0	0	0	0	0	0	0	0
2232 FIRE /VEHICLE SUPPLY	0	0	0	0	200,969	1,520,924	3,967	0	0	0
2236 FUEL LUBRICANT SUPPLY	0	0	0	27	0	0	0	0	3,587	7,000
2251 MEDICAL EQUIP. SERVICES	0	0	0	0	0	0	0	0	0	0
2261 OFFICE EQ. MAINT. SERV.	0	0	0	0	0	0	0	0	0	0
2275 RENTS/LEASES EQUIP.	4,447	2,584	0	0	5,151	0	21,539	21,150	16,531	20,000
2291 OTHER EQ. MAINT. SERV.	0	225	0	0	1,114	377	1,667	0	774	1,000
2292 OTHER EQ. MAINT. SUPPLY	124	499	0	0	1,188	3,443	443	0	2,027	1,000
<b>Equipment Expense</b>	<b>4,571</b>	<b>3,308</b>	<b>0</b>	<b>27</b>	<b>208,422</b>	<b>1,524,744</b>	<b>27,616</b>	<b>21,150</b>	<b>27,051</b>	<b>34,000</b>
2314 SAFETY, CLOTHING/SUPPL	0	0	0	0	0	0	0	0	0	0
2321 CUSTODIAL SERVICES	0	0	0	0	0	0	0	0	0	0
2322 CUSTODIAL SUPPLIES	0	0	0	0	0	0	0	0	0	0
2342 KITCHEN, DINING SUPPL.	0	0	0	0	0	0	0	0	0	0
<b>Household Expense</b>	<b>0</b>	<b>0</b>								
2443 MEDICAL SERVICES	0	0	0	0	0	0	0	0	0	0
<b>Medical Expense</b>	<b>0</b>	<b>0</b>								
2505 ACCOUNTING/FINANCIAL	7,781	455	493	972	23,472	11,634	15,764	38,109	29,957	20,000
2531 LEGAL SERVICES	0	0	0	0	0	0	1,534	5,261	17,536	30,000
2541 PERSONNEL SERVICES	0	18,420	0	0	0	0	0	144	0	10,000
2591 OTHER PROF. SERV.	1,400	7,371	23,615	21,861	24,288	5,650	8,373	4,844	22,789	10,000
<b>Professional Service Expense</b>	<b>9,181</b>	<b>26,246</b>	<b>24,108</b>	<b>22,833</b>	<b>47,760</b>	<b>17,284</b>	<b>25,671</b>	<b>48,358</b>	<b>70,282</b>	<b>70,000</b>
2811 DATA PROCESSING SERV.	5,490	4,860	1,968	969	2,135	15,201	31,223	23,863	3,389	20,000

**California Fire and Rescue Training Authority  
Budget History**

ACCOUNT TITLE	Expended 2002/2003 Actual	Expended 2003/2004 Actual	Expended 2004/2005 Actual	Expended 2005/2006 Actual	Expended 2006/2007 Actual	Expended 2007/2008 Actual	Expended 2008/2009 Actual	Expended 2009/2010 Actual	Expenses 2010/2011 Actual	Expenses 2011/2012 Final
2812 DATA PROCESSING SUPPL.	5,931	5,123	1,092	9,616	2,395	0	7,160	10,425	4,057	12,000
2880 PY EXPEND	0	0	0	0	0	0	0	321	0	0
2898 OTHER OPERATING SUPPL.	1,755	4,331	143	4,676	7,292	22,462	51,074	20,604	15,633	15,000
2899 OTHER OPERATING SERV.	8,688	11,718	5,859	5,337	6,507	8,889	38,835	15,293	53,913	12,501
<b>Special Departmental Expense</b>	<b>21,864</b>	<b>26,032</b>	<b>9,062</b>	<b>20,598</b>	<b>18,329</b>	<b>46,552</b>	<b>128,292</b>	<b>70,506</b>	<b>76,992</b>	<b>59,501</b>
2921 COUNTY - PRINTING	0	0	0	0	0	0	0	0	0	0
2926 COUNTY STORES	0	0	0	0	0	0	0	0	0	0
2931 COMMUNICATIONS SERV.	0	0	0	0	0	0	0	0	0	0
2984 RADIO SYSTEMS	0	0	0	0	0	0	0	0	0	0
<b>County/Public Agency Service Expense</b>	<b>0</b>	<b>0</b>								
<b>TOTAL SERVICE &amp; SUPPLY</b>	<b>182,977</b>	<b>296,215</b>	<b>331,030</b>	<b>377,348</b>	<b>510,564</b>	<b>1,972,389</b>	<b>955,361</b>	<b>1,004,721</b>	<b>1,098,146</b>	<b>1,475,790</b>
3210 INTEREST EXPENSE	0	0	0	0	0	0	0	0	0	0
3230 LEASE OBLIGATION	0	0	0	0	0	0	0	0	0	1,600,000
3700 CONTRIBUTIONS TO OTHER AGENCIES	0	73,456	268,899	198,196	227,102	322,125	243,552	113,371	0	0
<b>TOTAL OTHER CHARGES</b>	<b>0</b>	<b>73,456</b>	<b>268,899</b>	<b>198,196</b>	<b>227,102</b>	<b>322,125</b>	<b>243,552</b>	<b>113,371</b>	<b>0</b>	<b>1,600,000</b>
4201 STRUCTURES/IMPROVEMENTS Infrastructure	4,634	5,219	2,547	100,500	22,930	208,408	10,065	0	0	1,800,000
4303 EQUIPMENT	5,000	0	0	0	1,278,796	840,000	42,574	0	10,875	120,000
<b>TOTAL FIXED ASSETS</b>	<b>9,634</b>	<b>5,219</b>	<b>2,547</b>	<b>100,500</b>	<b>1,301,726</b>	<b>1,048,408</b>	<b>52,639</b>	<b>0</b>	<b>10,875</b>	<b>1,920,000</b>
7901 CONTINGENCY	0	0	0	0	0	0	0	0	0	0
<b>TOTAL BUDGET</b>	<b>276,852</b>	<b>573,324</b>	<b>838,914</b>	<b>1,032,102</b>	<b>2,508,024</b>	<b>3,955,970</b>	<b>2,105,265</b>	<b>2,022,279</b>	<b>2,383,220</b>	<b>6,786,118</b>
<b>Fund Balance (Revenues over Expenditures)</b>	<b>1,695,467</b>	<b>1,519,345</b>	<b>2,872,716</b>	<b>3,161,379</b>	<b>3,793,222</b>	<b>4,827,088</b>	<b>4,646,040</b>	<b>4,963,579</b>	<b>4,656,532</b>	<b>0</b>

### Reserve /Fund Balance Status

<b>2010/2011</b>	<b>End FY 2010/2011</b>	<b>To C.I.P.</b>	<b>To Budget</b>	<b>2011/2012 Fund Balance</b>
<b>FUND BALANCE:</b>				
CALEMA FUND BALANCE	1,068,474	0	(1,068,474)	0
JPA FUND BALANCE	3,588,058	0	(3,588,058)	0
<b>TOTAL FUND BALANCE</b>	<b>4,656,532</b>	<b>0</b>	<b>(4,656,532)</b>	<b>0</b>
<b>2010/2011</b>	<b>End FY 2010/2011</b>	<b>From JPA Fund Balance</b>	<b>To Budget</b>	<b>2011/2012 Reserves</b>
<b>RESERVES:</b>				
CAPITAL IMPROVEMENT RESERVE (C.I.P.)	0			0
<b>TOTAL GENERAL FUND RESERVES</b>	<b>0</b>			<b>0</b>
<b>TOTAL RESERVE/FUND BALANCE</b>	<b>4,656,532</b>			<b>0</b>

**California Fire and Rescue Training Authority  
2011/2012 Final Budget**

**Contributions by Agency**

In accordance with the Joint Powers Agreement, Section 8 c,  
the following are the contributions by agency breakdown:

	<b>Sacramento Metro FD</b>	<b>Sacramento City FD</b>	<b>CalEMA</b>	<b>Agency Total</b>
<b>Personnel Contribution - Fiscal Year 2010/2011</b>	432,204	386,100	107,904	
<b>Cash Contribution</b>	45,000	45,000	450,000	<b>540,000</b>
<b>Total Final Contribution</b>	<b>477,204</b> 32.55%	<b>431,100</b> 29.40%	<b>557,904</b> 38.05%	<b>1,466,208</b> 100%

	<b>Sacramento Metro FD</b>	<b>Sacramento City FD</b>	<b>CalEMA</b>
<b>Personnel by Position Per Agency</b>	1 Chief Officer 1 Captain	1 Chief Officer 1 Captain	1 Chief Officer

**CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY**  
**Fiscal Year 2011-2012 FINAL BUDGET**  
**SCHEDULE OF AUTHORIZED POSITIONS AND COMPENSATION METHODS**

	Authorized Count	Approved Pay Rate/Method	Exempt/Nonexempt
<b><u>Command</u></b>			
EXECUTIVE DIRECTOR (Gear)	1	Member Agency Funded	N/A
<b><u>Administration/Finance</u></b>			
BUSINESS MANAGER (Martucci)	1	Member Agency Reimbursed	E
SECRETARY – FINANCE (Votava)	1	\$18 - \$26 per hour	NE
ACCOUNT CLERK – FINANCE (Vacant)	0	\$10 - \$18 per hour	NE
SECRETARY – ADMINISTRATION (Jorgensen)	1	\$18 - \$26 per hour	NE
OFFICE ASST – ADMINISTRATION (Asher)	1	\$10 - \$18 per hour	NE
<b><u>Logistics</u></b>			
LOGISTICS ASSISTANT (Scollard)	1-2	\$20 per hour	NE
<b><u>Operations</u></b>			
CONTRACT INSTRUCTOR	Varies, based on class offerings	Cost Varies, Instructional Services Agreement	N/A
PRIMARY INSTRUCTOR	Varies, based on class offerings	\$45 per hour or Agency Reimbursed	NE
ASSISTANT INSTRUCTOR	Varies, based on class offerings	\$30 per hour or Agency Reimbursed	NE
ADJUNCT INSTRUCTOR	Varies, based on class offerings	\$25 per hour or Agency Reimbursed	NE
LOGISTICS ASSISTANT	Varies, based on class offerings	\$20 per hour or Agency Reimbursed	NE
UTILITY WORKER	Varies, based on class offerings	\$15 per hour or Agency Reimbursed	NE
US&R LEAD INSTRUCTOR	Varies, based on class offerings	\$62.50 per hour or Agency Reimbursed	NE
US&R ADJUNCT INSTRUCTOR	Varies, based on class offerings	\$50 per hour or Agency Reimbursed	NE
US&R SME	Varies, based on class offerings	\$62.50 per hour or Agency Reimbursed	NE
CHIEF MOBEX EVALUATOR	Varies, based on class offerings	\$500 per day or Agency Reimbursed	NE
MOBEX EVALUATOR	Varies, based on class offerings	\$500 per day or Agency Reimbursed	NE
CANINE EVALUATOR	Varies, based on evaluations	\$500 per day, based on FEMA defined pay rates	NE
ACADEMY DIRECTOR	1	\$50 per hour or Member Agency Funded	NE
ACADEMY DRILL MASTER	2	\$45 per hour or Member Agency Funded	NE
CLINICAL DIRECTOR	1	\$50 per hour	NE
SPECIAL PROJECTS ADMINISTRATOR	Varies, based on funding	Consultant Services Agreement	N/A
<b><u>Plans</u></b>			
DEPUTY DIRECTOR (Davis)	1	Member Agency Funded	N/A
TRAINING CHIEF (Gear/Iannucci/Wagner)	3	Member Agency Funded	N/A
TRAINING CAPTAIN	2	Member Agency Funded	N/A

# California Fire and Rescue Training Authority (JPA) 2011/2012 Final Budget Summary

## Funding:

Total Annual Revenues	2,129,586
Fund Balance - US&R	1,068,474
Fund Balance	3,588,058

**Total Funding** **6,786,118**

## Expenditures

Employee Benefits	1,790,328
Service and Supplies	1,475,790
Taxes, Licenses, Assessments	1,600,000
Fixed Assets	1,920,000
Contingency	

**Total Preliminary Budget** **6,786,118**

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## Status of Reserves - 2011/2012

Capital Improvement Reserve	-
McClellan Trust (237B)	5,912

**Total Capital Improvement Reserve** **5,912**

**California Fire and Rescue Training Authority  
Final Budget FY 2011-12**

ACCOUNT TITLE		Revenue 2011/2012 Final	2011/2012 Admin	2011/2012 USAR	2011/2012 Other	2011/2012 ACAD
Acct.	<b>Annual Revenue:</b>					
9410	Interest	30,000	30,000			
9529	In Lieu Taxes/ Other/ Interesse Prior Year	0				
9531	Member Agency Contributions	800,000	440,000	360,000		
9569	State Aid Other Misc Programs (Grant)	0				
9693	Educ/Trng Services (Los Rios)	484,720			76,000	408,720
9699	Other Training (Tuition Based)	727,600		60,000	250,000	417,600
9730	Donations	0				
9740	Insurance Proceeds	3,266	3,266			
9790	Other/Misc. Revenues	84,000	2,000	50,000	12,000	20,000
	<b>Total Annual Revenues</b>	<b>2,129,586</b>	<b>475,266</b>	<b>470,000</b>	<b>338,000</b>	<b>846,320</b>
0740	Fund Balance - CalEMA	1,068,474		1,068,474		
	Fund Balance	3,588,058	3,588,058			
	<b>Total Funding Sources</b>	<b>6,786,118</b>	<b>4,063,324</b>	<b>1,538,474</b>	<b>338,000</b>	<b>846,320</b>
ACCOUNT TITLE		Expenses 2011/2012 Final	2011/2012 Admin	2011/2012 USAR	2011/2012 Other	2011/2012 Other
	<b>Annual Expenditures:</b>					
1110	SALARIES & WAGES	1,588,000	257,000	850,000	110,000	371,000
1210	RETIREMENT	13,000	13,000			
1220	FICA/MEDICARE	114,822	13,000	65,025	8,415	28,382
1230	GROUP HEALTH INSURANCE	19,000	19,000			
1240	WORKERS COMPENSATION	44,667	7,000	24,055	3,113	10,499
1250	UNEMPLOYMENT	10,839				10,839
	<b>TOTAL EMPLOYEE BENEFITS</b>	<b>1,790,328</b>	<b>309,000</b>	<b>939,080</b>	<b>121,528</b>	<b>420,720</b>
2005	ADV/LEGAL NOTICES	1,000	1,000			
2015	BLUEPRT, PHOTO SERV.	0				
2021	BOOKS, SUBSCRIPTION SERV.	0				
2022	BOOKS, SUBSCRIPTION (PERM. LIBRARY)	0				
2027	CASSETTE SUPPLIES	0				
2029	BUSINESS/CONF. EXP.	50,000	10,000	40,000		
2035	EDUCATION TRAINING SERVICES	697,200	2,000	360,000	130,000	205,200
2036	EDUCATION TRAINING SUPPLIES	484,794	5,000	199,394	60,000	220,400
2051	LIABILITY INSURANCE	15,000	15,000			
2061	MEMBERSHIPS	0				
2065	MICRO, PHOTO SERVICE	0				
2066	MICRO, PHOTO SUPPLIES	0				
2076	OFFICE SUPPLIES	9,000	9,000			
2081	POSTAGE SERVICE	4,000	4,000			
2085	PRINTING SERVICES	0				
	<b>General Operating Expense</b>	<b>1,260,994</b>	<b>46,000</b>	<b>599,394</b>	<b>190,000</b>	<b>425,600</b>
2103	AGRICULTURAL SERV.	0				
2104	AGRICULTURAL SUPPL.	0				
2111	BLDG./GROUNDS MAINT. SERVICE	1,000	1,000			
2112	BLDG./GROUNDS MAINT. SUPPLY	1,000	1,000			
2171	RENT LEASE OF REAL OR OTHER PROPERTY	26,472			26,472	
	<b>Buildings &amp; Grounds Expense</b>	<b>28,472</b>	<b>2,000</b>	<b>0</b>	<b>26,472</b>	<b>0</b>
2191	ELECTRICITY	0				
2192	GAS	0				
2193	REFUSE COLLECTION	0				
2195	SEWAGE SERVICE	0				
2197	TELEPHONE SERVICES	12,000	12,000			
2198	WATER SERVICES	0				
	<b>Utilities Expense</b>	<b>12,000</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	<b>0</b>



**California Fire and Rescue Training Authority ("JPA")  
 2011/2012 FINAL BUDGET  
 Fixed Asset Schedule**

<b>4201</b>	<b>STRUCTURES/IMPROVEMENTS</b>		1,800,000
01	ADMINISTRATION (Zinfandel Construction Project)	1,800,000	
<b>4301</b>	<b>VEHICLES</b>		
01	ADMINISTRATION		0
<b>4303</b>	<b>OFFICE EQUIPMENT</b>		
01	ADMINISTRATION		120,000
	Computer Equipment/Network Equipment	60,000	
	Financial Management System	60,000	
	<b>TOTAL FOR FIXED ASSETS</b>	<b>1,920,000</b>	<b>1,920,000</b>