



*Joe Gear*  
*Executive Director*

## **California Fire & Rescue Training Authority, Sacramento**

4427 Dudley Blvd. McClellan, CA 95652 • Phone (916) 640-1420 • Fax (916) 640-1422  
[www.fireandrescuetraining.ca.gov](http://www.fireandrescuetraining.ca.gov)

Fire Chief Kim Zagaris, Chairperson  
Deputy Chief Leo Baustian  
Director Matt Kelly

Governing Council

California Emergency Management Agency  
Sacramento Fire Department  
Sacramento Metropolitan Fire District

### **GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING June 15, 2009 – 10:05AM**

**Sacramento Metropolitan Fire District - Board Chambers  
2101 Hurley Way, Sacramento, CA 95825**

#### **CALL TO ORDER**

Fire Chief Kim Zagaris called the meeting to order at 10:00 AM. Also present: Delegate Matt Kelly and Delegate Leo Baustian. Staff: Executive Director Joe Gear, Council Clerk Sherri Martucci, General Counsel Joseph Chavez and an audience of eleven.

#### **PLEDGE TO THE FLAG**

#### **PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS**

None received.

#### **CONSENT AGENDA**

1. **Approval of Action Summary: May 12, 2009**
  - **Council Action**  
**Kelly/Baustian:** to table until next meeting's Consent Agenda  
**VOTE: (Baustian, Kelly, Zagaris)**

**FINANCE REPORT – Martucci**

1. **Status of 2008/2009 Final Budget**
2. **2008/2009 Revenues/Expenditures Report**
3. **2008/2009 OES Funds Status Report**

- **Council Action**  
**RECEIVED AND FILED**

**ACTION ITEM(S)**

1. **Northern California Regional Public Safety Training Authority – Letter to Withdraw from the PS JPA (Gear)**

Executive Director Gear stated that Council had directed staff at the last meeting to work on relocating to the new training site. Withdrawal from the Public Safety JPA requires one year notice. He also indicated that the Fire & Rescue JPA may rescind the letter before the end of the year. Executive Director Gear indicated he would have Counsel Chavez draft the letter and have Chief Zagaris sign as the Governing Council Chair for a withdrawal date of June 30, 2010. This would provide one year and two weeks' notice to the Public Safety JPA. Executive Director Gear requested he be authorized by the Council to move forward on this action.

**Council Action**

Kelly 1<sup>st</sup>: To draft letter for withdrawal

Baustian: To table for now, Sacramento Fire Department is not in favor of supporting.

Kelly: Withdrew motion

Kelly/Zagaris: To remake motion

Delegate Baustian asked if sending the letter was contingent upon the Council approval of the final letter.

Delegate Kelly stated this action was time sensitive.

Director Gear clarified the intent was to draft letter upon approval by the Council.

Kelly/Zagaris: To approve staff to draft letter with approval by Council and approved by Legal Counsel in accordance with PS JPA agreement

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

Council Chavez indicated the way the motion was stated and the way he interpreted it was that the letter would be drafted and the Public Safety JPA would be put on notice that this Council intends to withdraw. Council Chavez said if there were Council members who interpreted it differently than those should now make that clear so that they may have an opportunity to recast a vote on the issue.

Delegate Baustian stated that he did ask the question if it were contingent upon this Council and Delegate Kelly did say that the Council as a body would approve that letter before being sent.

Delegate Kelly stated he rescinded that motion due to the timing issue.

Counsel Chavez advised not to move forward on the vote that was just cast because it appears to him that not all Council members had the same interpretation on the motion that was just made. He recommended the Council members make a motion and the make sure everyone is clear on the intention of the motion and to recast a vote.

Delegate Kelly withdrew all motions on the floor.

**Kelly/Baustian: To authorize staff to draft letter per Section 16 to withdraw from the Public Safety JPA and send the letter that states the intention to withdraw**

**UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)**

**2. Northern California Regional Public Safety Training Authority - HVAC Invoice (Gear)**

Executive Director Gear stated this was a presentation item at a previous Council meeting and was not on the agenda as an action item. There was a line item in the Public Safety JPA budget to essentially rebuild the entire HVAC system at building 686. The Council decided at that time, since it was still operational, not to move forward with authorizing that as a line item, with the understanding if the system were to break the JPA would need to share in the repairs. The Public Safety JPA did some modernization to the system which overall will result in a cost savings. Each of the four member agencies were assessed an equal share in the amount of \$26,033.25. Director Gear asked for the Council's approval to pay the invoiced amount.

**Council Action**

**Baustian/Kelly: To receive presentation and approve reimbursement to the NCRPSTA**

**UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)**

**3. Northern California Regional Public Safety Training Authority – FY 2009/2010 Budget (Gear)**

Executive Director Gear provided the PSJPA budget which did not include the Sheriff's department. To his knowledge, they have not rescinded their letter to withdraw. The result is a budget based on three member agencies, Sacramento Police Department, California Fire & Rescue Training Authority, and Los Rios Community College. The PS JPA is scheduled to adopt this budget on Thursday, June 18<sup>th</sup>.

Deputy Director Davis recommended not approving the budget at this time if we are not in agreement.

Counsel Chavez clarified that no action or direction by the Council puts the representative to the Public Safety JPA in the position to potentially make a decision on the budget when this Council has not made a decision to authorize it.

Sacramento Fire Department will work with the PS JPA to separate out the inservice portion of training.

**Council Action**

**Kelly/Baustian: To receive presentation and approve FY 2009/2010 Budget with the contribution not to exceed \$160,000 and for City Fire's inservice training portion to be billed directly to City of Sacramento**  
**UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)**

**4. Resolution Fiscal Year 2009/2010 Preliminary Budget (Gear)**

Executive Director Gear indicated that some adjustment would need to be made to the budget based on the last action taken.

**Council Action**

**Kelly/Baustian: To receive presentation and adopt resolution with modifications of the previous motion.**  
**UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)**

**5. Regional Transit (RT) Bus Purchase (Gear)**

**Council Action**

**None**

## **PRESENTATION ITEM(S)**

### **1. Lease Agreement Progress – Rancho Cordova Property (Davis)**

Deputy Director Davis indicated Legal Counsel and Executive Director Gear are working with outside attorney to draft the Memorandum of Understanding for the Rancho Cordova property.

#### **Received presentation**

### **2. Brickyard Training Site – Background Radiation Survey (Gear)**

Executive Director Gear stated the JPA received four informal bids ranging from \$7,340 to \$23,000. Staff and agency representatives will be reviewing the bids.

#### **Received presentation**

## **EXECUTIVE DIRECTOR REPORT (Gear)**

Executive Director Gear indicated the JPA staff had been meeting with the US&R Training Working Group. Captain Ojeda (LA City) and Chief Costamagna (Sacramento Fire Department) are the Chair and Co-chair. The group has formulated a training calendar for 2010.

Executive Director Gear will be meeting with Chief Slaughter from State Fire Training to go over RS1/RS2 curriculum rewrite and to formulate the contract with the JPA for delivery of the instructor update classes.

Chief Chesmore provided a display of the Type 2 US&R Trailer in front of the building. A Napa City Fire representative was present and his agency will be receiving the first trailer.

## **DELEGATE REPORTS**

### **Northern California Regional Public Safety Training JPA (Baustian)**

Delegate Baustian reported on the last meeting. There was no action taken on the proposed charter (Joint Powers Agreement). The preliminary budget was reviewed and was based on a zero contribution from the Sheriff's Department.

#### **Next Meeting(s):**

**June 18, 2009, 2009 ~ 9AM**

2409 Dean Street, McClellan Park

## GOVERNING COUNCIL QUESTIONS AND COMMENTS

Council Chair Zagaris indicated that he had attended the Academy graduation. Executives from Cal EMA attended, including Secretary Bettenhausen and they were impressed. Council Chair Zagaris thanked the staff for a nice evening. Executive Director Gear advised Council that the next graduation ceremony is on July 19<sup>th</sup> at the Crest Theatre at 4pm.

## CLOSED SESSION

None.

## INFORMATION ITEM(S)

1. **Scheduled Classes – Fall 2009 to Spring 2010**

**NEXT MEETING(S) ~ 2009 Meeting Schedule**  
**June 3, 2009 10AM**  
**September 2, 2009 10AM**  
**November 4, 2009 10AM**

## ADJOURNMENT

- **Council Action**  
Zagaris to adjourn the meeting at 11:08AM.

---

**Fire Chief, Kim Zagaris**  
**Chairperson**