



Joe Gear
Executive Director

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Fire Chief Kim Zagaris, Chairperson
Deputy Chief Leo Baustian
Director Matt Kelly

Governing Council

California Emergency Management Agency
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING

November 4, 2009 – 10:00AM

**Sacramento Metropolitan Fire District - Board Chambers
2101 Hurley Way, Sacramento, CA 95825**

CALL TO ORDER

Deputy Chief Leo Baustian called the meeting to order at 10:02AM. Also present: Delegate Matt Kelly and Alternate Delegate Bob Wyman. Staff: Executive Director Joe Gear, Council Clerk Sherri Martucci, General Counsel Joseph Chavez and an audience of twenty-one.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CONSENT AGENDA

- 1. Approval of Action Summary: September 18, 2009**
- 2. Job Description – Office Assistant**

- **Council Action**

Kelly/Wyman: to approve consent agenda
VOTE: (Baustian, Kelly, Wyman)

FINANCE REPORT – Martucci

1. **Status of 2009/2010 Final Budget**
2. **2009/2010 Revenues/Expenditures Report**
3. **2009/2010 Cal EMA Funds Status Report**

- **Council Action**
RECEIVED AND FILED

ACTION ITEM(S)

1. **Election of Officers: Chairperson, Vice Chairperson, Secretary (Chair)**

Council voted to keep current positions.

Council Action

Kelly/Wyman: To vote to keep current positions.

UNANIMOUS VOTE: (Baustian, Kelly, Wyman)

2. **Brickyard Training Site – Background Radiation Survey and Recommended Action (Gear)**

Executive Director Chief Gear acknowledged that back in April the Governing Council authorized the study of the training site at McClellan. CHP Consultants was the lowest most responsive bidder and on September 2nd, they did a study according to the scope of work. Chief Gear indicated CHP's initial conclusion was that the readings were consistent with that of Northern California and the consultant did not find anything indicating that the training site would not be safe for surface training. There were no indications that ground samples were needed, so there is no conclusion as to whether the JPA could do any digging. Chief Gear recommended the Council take the recommendation of the member agencies' subject matter experts.

Barbara Brenner, City of Sacramento Loss Prevention Manager, has reviewed the Air Force's documentation and CHP's findings are still consistent with the findings of suitability provided to the Air Force by the CA Dept of Toxic Substance Control.

Chief Baustian said the report indicated that it was an initial report and there would be long-term radiation measures using dosimeters and radon detectors. He asked if there are any concerns about findings or concerns with that.

Chief Gear indicated that we asked them to monitor quarterly for a period of eighteen (18) months. In the event, the JPA decides to open the site, then we can continue to monitor in case something changes dramatically.

Barbara Brenner indicated the initial discussions with the consultants were that radon accumulates in closed areas, particularly in basements or in areas with no ventilation. She indicated that is not an issue at the brickyard. The Air Force discontinued using their detectors after a period of time because they found nothing. Ms. Brenner also indicated the Air Force's willingness to discuss the use of water for training at the site.

Chief Baustian indicated that the water flow was one issue and that the site hasn't been used for a year. If action were to be taken to reopen the brickyard site then it would need to be cleaned up in order to conduct training.

Larry Davis indicated that he felt there hasn't been enough time to adequately review the report. He felt it was very premature to discuss reopening the site. He recommends the JPA move forward with soil studies, which has not been done and further examination of the site. Mr. Davis indicated there is obviously a difference of agreement on the risk and threat by the member agencies on the recommendation. He suggested this item be tabled and we allow the decision makers time to assess the risk.

Council Action

Wyman/Kelly: Item tabled.

UNANIMOUS VOTE: (Baustian, Kelly, Wyman)

3. **Resolution - Authorize staff to issue Architectural and Engineering Design Services Request for Proposal for development of Urban Search and Rescue prop on Zinfandel Training Site, not to exceed \$500,000**
(Davis)
PROPOSED: To receive presentation and adopt resolution

Council Action

None. Item withdrawn.

4. **Resolution - Authorize staff to issue Construction Management Services Request for Proposal for development of Urban Search and Rescue prop on Zinfandel Training Site, not to exceed \$300,000**
(Davis)
PROPOSED: To receive presentation and adopt resolution

Council Action

None. Item withdrawn.

PRESENTATION ITEM(S)

1. Lease Agreement Progress – Zinfandel Property (Gear)

Chief Gear reported he has met with outside Counsel, Ms. Harriet Steiner. After discussing the possibilities and the different layouts of the property, it was determined in order to move forward drafting the language Ms. Steiner needs a plot map and survey of the area to be included in the lease. On December 10th, the Agency Chiefs will be meeting and can discuss the pricing and terms. At that point, Ms. Steiner will have the information she needs and she will prepare a preliminary copy of the agreement. The intention is for Ms. Steiner, Mr. Chavez, Mr. Davis, and himself to meet once the rough draft is prepared and they will finalize the agreement to bring back to the Council for approval.

Received presentation

2. Overview of Project – Zinfandel Property and Temporary Relocation of JPA (Davis)

Chief Gear indicated they have set up a regular Wednesday morning meeting, where they meet with Captain Monahan from Sac Metro Fire, representatives from Vanir, who are a construction property management firm who are on retainer Sac Metro Fire. They are in a preliminary planning stage at this point and the next step is to finalize the actual building, construction, layout, etc. This will be brought up at the staff and principals meeting on the 10th to determine who will be responsible for what. Chief Gear has asked Chief Costamagna with City Fire to assist with the design of the props. Chief Gear also indicated the Environmental Impact studies have been done. Property is zoned for light industrial.

Received presentation

EXECUTIVE DIRECTOR REPORT (Gear)

Executive Director Gear reported the Strategic Workshop is scheduled for December 10th. Some of the goals and the direction of the JPA have changed and staff feels they need better direction from the Principals to make sure the JPA is moving in the right direction over the next several years.

Chief Gear advised the Council that the JPA is reassessing its insurance coverage for both owned vehicles and non-owned vehicles. The JPA is soliciting a bid from SDRMA (Special Districts Risk Management Authority) as an option to increase coverage. The JPA does not have physical damage for non owned vehicles. The cost for damages would be an out of pocket expense for the JPA or the member agency that provided the vehicle.

EXECUTIVE DIRECTOR REPORT (Gear), cont.

Chief Gear also advised the Council that he is working with the Public Safety JPA on an exit strategy by June 30th. The withdrawal will need to be reaffirmed before the end of the fiscal year. There is a 36 x 60 modular classroom, equipment and vehicles on the property. Chief Gear intends to have a written plan in place no later than Feb. 1.

DELEGATE REPORTS

Northern California Regional Public Safety Training JPA (Baustian)

Chief Baustian indicated they did not meet since the last Fire JPA meeting. Nothing to report. He did indicate the alternate delegate would be retiring and there is a need to place this item on the next agenda.

Next Meeting(s):

November 5, 2009 ~ TBD

2409 Dean Street, McClellan Park

GOVERNING COUNCIL QUESTIONS AND COMMENTS

CLOSED SESSION

None.

NEXT MEETING(S) ~ January 27, 2010 10AM

March 3, 2010 10AM

April 28, 2010 10AM

June 16, 2010 10AM

September 1, 2010 10AM

November 3, 2010 10AM

ADJOURNMENT

- **Council Action**

Zagaris to adjourn the meeting at 10:48AM.

Fire Chief, Kim Zagaris
Chairperson