



Joe Gear
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Fire Chief Kim Zagaris, Chairperson
Deputy Chief Lloyd Ogan
Director Matt Kelly

Governing Council

California Emergency Management Agency
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING

September 1, 2010 – 10:00AM

**Sacramento Metropolitan Fire District - Board Chambers
2101 Hurley Way, Sacramento, CA 95825**

CALL TO ORDER

Council Chair Kim Zagaris called the meeting to order at 10:03AM. Also present: Delegate Matt Kelly and Delegate Leo Baustian. Staff: Executive Director Joe Gear, Council Clerk Sherri Martucci, and an audience of ten.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CONSENT AGENDA

1. **Approval of Action Summary: June 16, 2010**
2. **Governing Council Member Travel - Zagaris**
 - **Council Action**
Kelly/Baustian: to approve consent agenda
VOTE AYE: (Baustian, Kelly)
VOTE ABSTAIN : (Zagaris)

FINANCE REPORT – Martucci

1. **Status of 2009/2010 Final Budget**
2. **2009/2010 Revenues/Expenditures Report**
3. **2009/2010 Cal EMA Funds Status Report**
4. **Status of 2010/2011 Preliminary Budget**
5. **2010/2011 Revenues/Expenditures Report**

- **Council Action**
RECEIVED AND FILED

ACTION ITEM(S)**1. Appointment of CFRTA's Legal Counsel**

Executive Director Gear indicated this was a follow up from the last agenda and he also brought forward a concern from the auditor regarding pass through representation. The Governing Council requested Executive Director Gear gather more information and report to the sponsoring agency chiefs on the issue. The Council will provide direction at the next meeting.

Council Action
No Action Taken.

2. Air Force Real Property Agency (AFRPA) – Brickyard Lease

Executive Director Gear reminded the Council that the lease for the Brickyard Training Area at McClellan ends at the end of the federal fiscal year, September 30, 2010. He received direction from the sponsoring agency chiefs to transfer the lease (and public benefit conveyance) to the City of Sacramento, Fire Department at the start of the new fiscal year. Executive Director Gear notified the AFRPA of this and they requested a letter be sent to AFRPA in San Antonio, Texas. He drafted the letter, which is under review by the member agency chiefs. Chief Zagaris and Chief Sponable have reviewed, but he was awaiting a response from Chief Jones.

Delegate Baustian indicated Chief Jones had a concern about the Council report indicating no further expenditures by the JPA in order to transfer the lease. Delegate Baustian stated the minutes indicated there would be further discussion among the member agency Chiefs regarding how much money would be spent on clean up of the property.

Council Chair Zagaris stated the member agency Chiefs had agreed to do a couple of items and to his knowledge they had been completed. Any further clean up items would need to be agreed upon by the member agency Chiefs.

Council Chair Zagaris said the intent of this agenda item was to move forward with the transfer of the property.

Council Action

Kelly/Baustian: To receive presentation and adopt staff's recommendation to send letter to the AFRPA.

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

3. Resolution – 2010-11 Final Budget

Council Action

Baustian/Kelly: To receive presentation and approve Resolution adopting the 2010-11 Final Budget

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

PRESENTATION ITEM(S)

**1. Brickyard Training Area – Site Clean-up
(Gear)**

Executive Director Gear referred Council to the clearance report and the certificate of completion which was signed off by the County of Sacramento.

- **Council Action
RECEIVED AND FILED**

**2. JPA Policy Handbook – [5000 Series] Draft Governing Council Policies
(Gear)**

Executive Director Gear advised the Council that the JPA staff is reviewing and updating the policy handbook. Seeking input from the Governing Council prior to final adoption.

- **Council Action
RECEIVED AND FILED**

EXECUTIVE DIRECTOR REPORT (Gear)

Executive Director Gear advised the Council that the Public Safety JPA has reported a fund balance for \$393,000. He indicated that Mr. Davis is working with legal counsel to see if any of those funds may be recovered.

Executive Director Gear reported to the Council that the JPA is having significant issues with training courses, not having classrooms available on a regular basis and a training site. The JPA has had to turn away classes, such as classes requested by UASI due to a lack of training facilities. Executive Director Gear expressed concerned on the impact to the revenue flow.

Executive Director Gear indicated that Amy Zablocki, office assistant, had left the JPA and has been replaced by Cristy Jorgensen.

Executive Director Gear wanted the Council to be aware that there have been some requests for tent structures to store apparatus used by the Academy at Station 21. The cost was rather significant, approximately \$250,000. Funds would be needed from the construction account. Chief Gear is looking at options before going through a formal bid process. Academy Director Johnson stated the cost was anywhere from \$70,000 to \$120,000 and is needed as a training area in addition to apparatus storage. Council Chair Zagaris recommended further discussion and agreement of the sponsoring agency Chiefs before taking action on be placed on the agenda.

DELEGATE REPORTS

Northern California Regional Public Safety Training JPA (Baustian)

Delegate Baustian stated there was no discussion at the June meeting due to the Chair being absent about CAM fees and carryover balances. No specific information was given or action taken.

GOVERNING COUNCIL QUESTIONS AND COMMENTS

Council Chair Zagaris reported that this was Delegate Baustian's last meeting due to his retirement. Chair Zagaris indicated he had received a correspondence from the City of Sacramento appointing Deputy Chief Ogan as the new council delegate and Deputy Chief Troy Malaspino as the alternate council delegate.

CLOSED SESSION

None.

NEXT MEETING(S) ~ November 3, 2010 10AM

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting at 10:42AM.

Fire Chief, Kim Zagaris
Chairperson