



Joe Gear
Executive Director

California Fire & Rescue Training Authority, Sacramento

PO Box 3130, Rancho Cordova, CA 95741 • Phone (916) 475-1660 • Fax (916) 475-1662
www.fireandrescuetraining.ca.gov

Fire Chief Kim Zagaris, Chairperson
Deputy Chief Lloyd Ogan
Director Matt Kelly

Governing Council

California Emergency Management Agency
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING November 5, 2010 – 10:00AM

**Sacramento Metropolitan Fire District - Board Chambers
2101 Hurley Way, Sacramento, CA 95825**

CALL TO ORDER

Council Chair Kim Zagaris called the meeting to order at 10:05AM. Also present: Delegate Matt Kelly and Delegate Lloyd Ogan. Staff: Executive Director Joe Gear, Council Clerk Sherri Martucci, and an audience of seven.

PLEDGE TO THE FLAG

Council Chair Zagaris welcomed Delegate Ogan to the meeting and taking over for Delegate Baustian.

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CORRESPONDENCE

1. Sacramento Fire Department - Council Delegate and Alternate Delegate

- **Council Action
RECEIVED AND FILED**

CONSENT AGENDA

1. **Approval of Action Summary: September 1, 2010**
2. **Fiscal Document/County of Sacramento – Annual District Signature List**
 - **Council Action**
Kelly/Ogan: to approve consent agenda
UNANIMOUS VOTE: (Kelly, Ogan, Zagaris)

FINANCE REPORT – Martucci

1. **Status of 2010/2011 Final Budget**
2. **2010/2011 Revenues/Expenditures Report**
3. **2010/2011 Cal EMA Funds Status Report**

Finance Officer Martucci indicated that all member agency contributions for 2010/2011 had been received, however it occurred in period 4 and not included in the report.

- **Council Action**
RECEIVED AND FILED

ACTION ITEM(S)

Action items #1 and #2 taken out of order following presentation items

1. **Final Audit Reports Fiscal Years Ended June 30, 2007 and 2008**

In the absence of the Auditor, Fiscal Officer Martucci advised the Council there were no findings. There were notations regarding the withdrawal from the Public Safety JPA and the lack of development of the Brickyard training area.

Council Action
Kelly/Ogan: To receive presentation and report.

UNANIMOUS VOTE: (Kelly, Ogan, Zagaris)

ACTION ITEM(S), continued

- 2. OMB A-133 FY 2005 Homeland Security Grant Program Grant Number – 2005-GE-T5-0015 Project A – Urban Search and Rescue, Equipment, Training and Vehicles for the period of July 1, 2006 to March 31, 2008**

In the absence of the Auditor, Fiscal Officer Martucci advised the Council there was one finding for the late report filing which was beyond the federal reporting period. This occurred due to the length of the performance bond and the auditor's ability to verify that all the equipment had been received.

Council Action

Kelly/Ogan: To receive presentation and report.

UNANIMOUS VOTE: (Kelly, Ogan, Zagaris)

- 3. Annual Election of Officers: Chairperson, Vice Chairperson and Secretary**

Council Action

Kelly/Ogan: To appoint Council Delegates as follows:

Zagaris	Chairperson
Kelly	Vice Chairperson
Ogan	Secretary

UNANIMOUS VOTE: (Kelly, Ogan, Zagaris)

- 4. Appointment of CFRTA's Legal Counsel**

Council Action

Kelly/Ogan: To receive presentation and to adopt staff's recommendation to appoint Best, Best, and Krieger as CFRTA's Legal Counsel

UNANIMOUS VOTE: (Kelly, Ogan, Zagaris)

- 5. Resolution Declaring Fixed Assets as Surplus or Non-serviceable**

Council Action

Kelly/Ogan: To receive presentation and adopt Resolution declaring Fixed Assets as Surplus or Non-Serviceable

UNANIMOUS VOTE: (Kelly, Ogan, Zagaris)

ACTION ITEM(S), continued**6. Resolution transferring Urban Search and Rescue Equipment to the California Emergency Management Agency (Gear)**

Chairperson Zagaris advised Chief Gear of a correction on Page 80 that should read Calexico RT-33.

Council Action

Kelly/Ogan: To receive presentation and adopt Resolution transferring Urban Search and Rescue Equipment to the California Emergency Management Agency

UNANIMOUS VOTE: (Kelly, Ogan, Zagaris)

PRESENTATION ITEM(S)**1. Northern California Regional Public Safety Training Authority – Status of Excess Funding (Gear)**

Executive Director Gear indicated that Mr. Davis has met with outside counsel and deferred to him for comment. Mr. Davis stated that he was working with Mr. Greg O’Dea to put together a plan to go back to the Public Safety JPA requesting the excess funds be returned. There will need to be forensic accounting in order to determine what, if any, that amount is.

- **Council Action**
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2. Zinfandel Property Lease Update (Gear)

Executive Director Gear indicated he did not have an update on this issue. He stated there was a meeting earlier in the week, he was not notified of nor was Chief Costamagna. Mr. Davis indicated that Mr. Greg O’Dea will be taking the lead in crafting the lease. This is for the 8.25 acres on the Zinfandel property where the construction is currently taking place. Mr. Davis stated that as soon as there was more detail he would bring it back to the Council. Chief Zagaris would like Ms. Steiner to review it once crafted by Mr. O’Dea.

- **Council Action**
RECEIVED AND FILED

PRESENTATION ITEM(S), continued**3. California Emergency Management Agency EMPG Award (Gear)**

Executive Director Gear referred to the staff report. An EMPG award was granted to the JPA through Sac Metro. Chief Gear indicated that in accordance with the Joint Powers Agreement the Council will need to take action in order to accept the equipment. This is a matching funds grant. Sac Metro moved forward with purchasing equipment on behalf of the JPA. Delegate Kelly proposed action be taken at the next Governing Council meeting. Council Chair Zagaris thanked Metro Fire for moving quickly given the time constraints.

- **Council Action**
RECEIVED AND FILED

4. JPA Policy Handbook – [1000 Series] Draft General Policies (Gear)

Executive Director Gear indicated this was the second set of policies being presented to Council for review and comment. They will be placed on a future agenda for adoption. Chief Zagaris asked for input prior to the next Council meeting.

- **Council Action**
RECEIVED AND FILED

Action items #1 and #2 taken out of order following presentation items

EXECUTIVE DIRECTOR REPORT (Gear)

Executive Director Gear indicated that the JPA Working Group is still meeting and is active. He is requesting the group be more active in the development of the training site.

Executive Director Gear advised the Council of a personnel change. Cristy Jorgenson, Office Assistant, accepted another full time benefited position elsewhere and has been replaced by Christina Reese.

GOVERNING COUNCIL QUESTIONS AND COMMENTS

Chief Zagaris advised the other Council members that the sponsoring agency chiefs will be meeting at the old brickyard area to discuss any further clean up needs. He also commented that the Training Chiefs from the agencies need to be talking with their sponsoring agency Chiefs as to the direction of the development of the training site.

CLOSED SESSION

None.

NEXT MEETING(S) ~ 2011 Meeting Schedule
February 9, 2011 10AM
April 13, 2011 10AM
June 8, 2011 10AM
September 14, 2011 10AM
November 9, 2011 10AM

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting at 10:42AM.

Fire Chief, Kim Zagaris
Chairperson