



Joe Gear
Executive Director

California Fire & Rescue Training Authority, Sacramento

PO Box 3130, Rancho Cordova, CA 95741 • Phone (916) 475-1660 • Fax (916) 475-1662
www.fireandrescuetraining.ca.gov

Fire Chief Kim Zagaris, Chairperson
Deputy Chief Lloyd Ogan
Director Matt Kelly

Governing Council

California Emergency Management Agency
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING June 20, 2011 – 11:00AM

**Sacramento Metropolitan Fire District - Board Chambers
2101 Hurley Way, Sacramento, CA 95825**

CALL TO ORDER

Council Chair Zagaris called the meeting to order at 11:09AM. Also present: Delegate Lloyd Ogan and Legal Counsel Harriet Steiner. Staff: Executive Director Joe Gear, Secretary Cristy Jorgensen, and an audience of six.

Delegate Matt Kelly arrived late.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CONSENT AGENDA

1. Approval of Action Summary: February 9, 2011

- **Council Action**
Ogan/Zagaris: to approve consent agenda
AYES (Ogan, Zagaris)
ABSENT (Kelly)

FINANCE REPORT

1. **Status of 2010/2011 Final Budget**
2. **2010/2011 Revenues/Expenditures Report**
3. **2010/2011 Revenues/Expenditures Report with Prior Year YTD Comparison**

PROPOSED: Receive and File

ACTION ITEM(S)

1. **Resolution – Fiscal Year 2011/2012 Preliminary Budget**

Council Chair Zagaris requested to be advised as to what asphalt areas of the Brickyard training site had been resealed as agreed. Executive Director Gear stated it is the area that was originally agreed upon, which was the perimeter around the brick tower. Council Chair Zagaris would like to discuss with the other two Fire Chiefs.

- **Council Action**
Ogan/Zagaris: to receive presentation and to adopt the 2011/2012 preliminary budget resolution
AYES (Ogan, Zagaris)
ABSENT (Kelly)

PRESENTATION ITEM(S)

1. **Zinfandel Lease Update**

Council Chair Zagaris indicated that he had met with Legal Counsel and Sac Metro's Legal Counsel. Terms and financial framework are being finalized.

- **Council Action**
RECEIVED AND FILED

2. **Northern California Regional Public Safety Training Authority regarding Accounts Receivables and Facility Use Response**

Executive Director Gear received a demand letter, by email and certified, for owed funds from the Public Safety JPA. Captain Valenzuela followed up with a second email with corrected amounts. CFRTA provided their auditor with the cancelled check information on the referenced payment discrepancies. Ms. Steiner has also been provided all of the documents. There is a pass through amount owed by Sac Metro that still needs to be resolved. CFRTA has not responded with their findings to Captain

Valenzuela and Legal Counsel will approve CFRTA's course of action. Council Chair Zagaris requested that Executive Director Gear include Sac Metro Fire in how the response regarding the pass through will be addressed. Mr. Davis stated that he had been working with their legal counsel on hiring a forensic accountant to review the Public Safety JPA's financials and determine amounts. The cost of doing this could exceed the amount owed. Ms. Steiner indicated that she would contact the County auditor and Metro Fire's legal counsel. Council Chair Zagaris requested this item be brought back.

- **Council Action**
RECEIVED AND FILED

EXECUTIVE DIRECTOR REPORT (Gear)

Executive Director Gear welcomed Cristy Jorgensen back after a short period of leave.

(Delegate Matt Kelly arrived)

GOVERNING COUNCIL QUESTIONS AND COMMENTS

Fire Chief Henke advised the Council of an issue with the core samples of the concrete at the Zinfandel site not meeting psi specifications. He assured the Council that they are addressing the issue.

CLOSED SESSION

None.

NEXT MEETING(S) ~ 2011 Meeting Schedule

Anticipate Special Meeting to approve lease with second action to transfer money to Sacramento Metropolitan Fire District.

June 2011, Special Meeting(s) TBD
Wednesday, September 14, 2011 10AM
Wednesday, November 9, 2011 10AM

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting at 11:37AM.

Fire Chief, Kim Zagaris
Chairperson