



*Joe Gear*  
*Executive Director*

## **California Fire & Rescue Training Authority, Sacramento**

*PO Box 3130, Rancho Cordova, CA 95741 • Phone (916) 475-1660 • Fax (916) 475-1662*  
**[www.fireandrescuetraining.ca.gov](http://www.fireandrescuetraining.ca.gov)**

Fire Chief Kim Zagaris, Chairperson  
Deputy Chief Lloyd Ogan  
Director Matt Kelly

Governing Council

California Emergency Management Agency  
Sacramento Fire Department  
Sacramento Metropolitan Fire District

### **GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING**

**December 15, 2011 – 2:00PM**

**California Emergency Management Agency – Media Room  
3650 Schriever Avenue, Mather, CA 95655-4203**

#### **CALL TO ORDER**

Council Chair Fire Chief Kim Zagaris called the meeting to order at 2:14PM. Also present: Delegate Deputy Chief Lloyd Ogan, Delegate Director Matt Kelly and Legal Counsel Harriet Steiner. Staff: Executive Director Assistant Chief Joe Gear, Council Clerk Sherri Martucci, and an audience of seven.

#### **PLEDGE TO THE FLAG**

#### **PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS**

None received.

#### **CONSENT AGENDA**

##### **1. Approval of Action Summary: September 14, 2011**

- **Council Action**  
**Ogan/Kelly:** to approve consent agenda  
**AYES (Kelly, Ogan, Zagaris)**

## FINANCE REPORT

1. **Status of 2011/2012 Preliminary Budget**
2. **2011/2012 Revenues/Expenditures Report**
3. **2010/2011 Cal EMA Funds Report**
4. **Fiscal Document/County of Sacramento – Annual District Signature List**

Fiscal Officer Martucci indicated all member agency contributions have been received for the fiscal year.

- **Received and Filed**

## ACTION ITEM(S)

1. **Annual Election of Officers: Chairperson, Vice Chairperson and Secretary (Chair)**
  - **Council Action:**  
**Kelly/Ogan:** to elect Kim Zagaris as Council Chairperson, Lloyd Ogan as Vice Chairperson, and Matt Kelly as Secretary  
**AYES (Kelly, Ogan, Zagaris)**
2. **JPA Policy Handbook – 3075 Cal Card Usage (Gear)**
  - **Council Action**  
**Kelly/Ogan:** to receive presentation and adopt staff's recommendation  
**AYES (Kelly, Ogan, Zagaris)**
3. **Resolution – Authorizing Execution of Ground Lease Between the Sacramento Metropolitan Fire District and the California Fire and Rescue Training Authority Regarding Zinfandel Property**

Council Chair Zagaris indicated that the three Fire Chiefs had met on the lease with no real issues. He asked Chief Jones to extend his apologies to Delegate Ogan for not giving them more time to review agreement. Chair Zagaris also shared negotiators may not be in total agreement with legal counsel.

Delegate Kelly advised the Council that the Metro Fire Board has approved the lease.

Legal Counsel Steiner stated both parties need to be happy with the deal that was signed. Lease meets legal requirements.

Delegate Ogan discussed the lease with Chief Jones and he does not see any major concerns. He requested, in the future, more time to review because it makes it hard to make a good informed decision.

- **Council Action**  
**Kelly/Ogan:** to receive presentation and adopt resolution  
**AYES (Kelly, Ogan, Zagaris)**

## **PRESENTATION ITEM(S)**

### **1. California Regional Fire Academy Status Report (Johnson)**

Academy Director Johnson provided a review of the Fire Academy, since 2007, fifteen academies have been completed. There have been about 600 graduates and 213 have reported back that they have obtained employment. There have been some budget challenges working with the college, funding is received in arrears and only certain fees are allowable. There have also been some budget fluctuations, which began with the move, and cost increases, for one-time items such as lockers, gym equipment and the ice machine. Director Johnson indicated some fixes that have been made include a high volume water filter system instead of bottled water, with a cost savings from \$4000 reduced to \$90 annually. Lone expenses are escalating to about \$20,000 per weekend and the Academy is looking for ways to reduce that cost. In addition, instructors will no longer be provided uniforms. Significant issues are coming up on the SCBAs and they are close to being timed out. The Academy is due for re-accreditation.

EMT and Paramedic programs are under further development.

Executive Director Gear indicated that he and Fiscal Officer Martucci have been working with Director Johnson on controlling payroll costs, including unemployment.

Council Chair Zagaris advised the training chiefs of the need to prioritize the site development, Academy, EMT, Paramedic, etc. He suggested another workshop in the future with the training chiefs and the Fire Chiefs.

- **Council Action**  
**RECEIVED AND FILED**

## **EXECUTIVE DIRECTOR REPORT (Gear)**

Executive Director Gear provided the Governing Council with a slideshow of images from the two Mobilization Exercises that recently occurred in Orange County and in Los Angeles County. Funding is provided annually to exercise two of the eight California teams.

**GOVERNING COUNCIL QUESTIONS AND COMMENTS**

None.

**CLOSED SESSION**

None.

**NEXT MEETING(S) ~ 2012 Proposed Meeting Schedule**  
**Wednesday, February 8, 2012 10AM**  
**Wednesday, April 18, 2012 10AM**  
**Wednesday, June 20, 2012 10AM**  
**Wednesday, September 12, 2012 10AM**  
**Wednesday, November 7, 2012 10AM**

**ADJOURNMENT**

- **Council Action**  
Zagaris to adjourn the meeting at 3:01PM.

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**Fire Chief, Kim Zagaris**  
**Chairperson**