

# California Regional Fire Academy

## Prehospital Care Educational Program

### Paramedic Academy



**Paramedic Academy Start Date:**  
PARAMEDIC 13-2 ~ September 9, 2013  
PARAMEDIC 14-1 ~ March 3, 2014  
PARAMEDIC 14-2 ~ September 8, 2014

Office hours for application delivery:  
9320 Tech Center Drive / Sacramento, CA 95670  
Monday-Friday  
8:00am–5:00pm



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**TRAINING TODAY FOR TOMORROWS' FIRE SERVICE**

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9320 Tech Center Drive ♦ Sacramento, CA 95826  
Phone (916) 475-1660 ♦ Fax (916) 475-1662  
[www.fireandrescuetraining.ca.gov](http://www.fireandrescuetraining.ca.gov)

The California Regional Fire Academy is operated by the California Fire & Rescue Training Authority, a Joint Powers Authority comprised of the California Emergency Management Agency Fire and Rescue Branch, Sacramento Fire Department and Sacramento Metropolitan Fire District.

**APPLICATION GUIDELINES**  
*Information for Your Reference*

Dear Paramedic Academy Applicant:

Thank you for your interest in the California Regional Fire Academy: Prehospital Care Educational Program. This program will help you in preparation for a career in the Emergency Medical Services.

Please read the information provided to you in the following pages and follow the instructions carefully when filling out your application. ***Incomplete application packages, or failure to comply with these procedures, may preclude your acceptance into the Paramedic Academy.*** The CRFA Prehospital Care Educational Program Staff would like to thank you again for your interest and look forward to your participation within the program.

**COURSE INFORMATION**

California Regional Fire Academy Prehospital Care Educational Program will be accepting applications for:

◆ **Paramedic Academy 13-2 ~**

Start date will be Monday, September 9, 2013 at 9am. This course meets Monday, Wednesday, and Friday from 9am to 5:30pm. Enrollment is limited to 45 students

◆ **Paramedic Academy 14-1 ~**

Start date will be Monday, March 3, 2014 at 9am. This course meets Monday, Wednesday, and Friday from 9am to 5:30pm. Enrollment is limited to 45 students

◆ **Paramedic Academy 14-2 ~**

Start date will be Monday, September 8, 2014 at 9am. This course meets Monday, Wednesday, and Friday from 9am to 5:30pm. Enrollment is limited to 45 students

Class location is the California Fire & Rescue Training Authority Headquarters located at 9320 Tech Center Drive in Sacramento.

**COURSE DESCRIPTION**

The EMT-Paramedic course is approximately 1300 hours of intensive classroom, hospital and field experience on an ambulance, to provide prehospital patient assessment and interventions at an Advanced Life Support (ALS) level.

The total time to complete the paramedic course is approximately twelve to fifteen months.

**Paramedic Knowledge Foundation-Didactic**

The Paramedic course meets the standards for the U.S. Department of Transportation (DOT) National Education Curriculum. The modules of paramedic training are described in the Course Guide. The major components of training include: EMS systems, communication techniques, medical legal issues, basic anatomy & physiology, medical terminology, patient assessment of the medical and trauma patients, cardiology, medical emergencies, obstetrics, pediatrics and geriatrics, environmental emergencies, toxicology, behavioral emergencies, CISD, trauma, and the critical thinking Paramedic.

The educational background is included for the student to successfully complete all quizzes, major exams, and skill stations including the certification requirements for:

- Advanced Cardiac Life Support (ACLS)
- Prehospital Trauma Life Support (PHTLS)
- Pediatric Advanced Life Support (PALS)

**Clinical Internship**

The Clinical Internship takes place in a Hospital Emergency Department with a Nurse Preceptor. The clinical phase is equal to approximately 160 hours. The student is also placed in specialty clinical areas for specific patient care training.

**Field Internship**

The Field Internship consists of working with a 9-1-1 provider, to apply the skills and knowledge from didactic training with a paramedic field preceptor. The field internship time is approximately 480-720 hours.

**The EMT-P National Registry practical exam.****MINIMUM REQUIREMENTS FOR ENROLLMENT**

Minimum Age of 18 Years  
High School Graduate (or equivalent)  
Valid Driver's License (or ID)  
Current EMT-B Certification or NREMT Eligibility

**RECOMMENDED PREREQUISITE COURSEWORK****Completion of a college-level Anatomy & Physiology Course**

*(i.e. Sierra College Bio 0005/0006, American River College BIOL 102, CRFA Anatomy & Physiology or equivalent)*

**APPLICANT ELIGIBILITY**

Applicants must be at least 18 years old on the date the course starts. Applicants are chosen based upon their college education and related work experience.

**ACCEPTANCE REQUIREMENTS**

Complete & Pass a Background Check & Drug Screen  
Complete & Pass a Medical Examination

**CONDUCT**

The Paramedic Academy is conducted in a paramilitary format. Candidates are expected to adhere to strict rules of conduct. Appearance and grooming standards are enforced. All questions regarding Paramedic Academy operations and expectations will be answered during the official orientation after acceptance into the Paramedic Academy.

**BACKGROUND CHECK & DRUG SCREEN**

Successful candidates will be required to complete a background check and drug screen utilizing American Databank. Candidates will receive background check and drug screen information upon notification of acceptance into the Paramedic Academy. The background check and drug screen are completed at the Candidate's expense (approx. \$95), paid directly to American Databank. Go to [www.crfabackground.com](http://www.crfabackground.com) for information on completing the background check and drug screen.

**MEDICAL EXAMINATION**

Successful candidates will be required to participate in and pass a medical examination. Candidates will schedule an examination upon notification of acceptance into the Paramedic Academy. The medical examination is completed at the Candidate's expense, paid directly to the medical provider.

**WHAT TO EXPECT**

Below is a brief order of the application process:

**Submit Paramedic Academy Application**

~\$50 Nonrefundable Application Fee Due

**Application Deadline**

The application deadline for each Paramedic Academy is approx. one month prior to the academy start date. Applications received after that date will be considered for the next upcoming Paramedic Academy.

**Selection Process**

CRFA Prehospital Care Education Staff review each Paramedic Academy Application submitted.

**Notifications**

Notifications will be sent to all applicants regarding their standing in the Paramedic Academy.

~\$250 Nonrefundable Deposit Due by the Paramedic Academy Orientation.

**Paramedic Academy Orientation**

Candidates will attend an Paramedic Academy Orientation (Attendance is Mandatory)

- a. Submit completed paperwork
- b. Order & pay for Start-Up Materials
- c. Meet Paramedic Academy Staff and Instructors
- d. Campus Tour

**Paramedic Academy Begins**

Paramedic Academy 13-2 will begin on **Monday, September 9, 2013** at 0900 hours.

Paramedic Academy 14-1 will begin on **Monday, March 3, 2014** at 0900 hours.

Paramedic Academy 14-2 will begin on **Monday, September 8, 2014** at 0900 hours.

***\*All candidates will pay fees by the required dates or will be dismissed\****

***\*Final Fee information will be provided to candidates upon acceptance\****

**A COMPLETE APPLICATION SHOULD INCLUDE:**

- Paramedic Academy Application (Attached)
- \$50 Nonrefundable Application Fee
- “Tell Me About You” (Form Attached)
- Copy of Valid Driver’s License (or ID)
- Copy of College Transcripts (official transcripts not required)
- Minimum of 2 Letters of Recommendation
- Copy of any relating certifications including CPR certification, EMT certification (or proof of NREMT eligibility), proof of Paramedic Prep Course Completion or related coursework, Proof of college level Anatomy & Physiology Coursework or equivalent.
- Verification of related work experience on department letterhead (if applicable)
- Certificate of Release or Discharge from Active Duty (DD214)(for those with Military experience)

Mail or Deliver Application Packet To: Academy Director  
California Fire & Rescue Training Authority  
9320 Tech Center Drive  
Sacramento, CA 95826

Office hours for hand-delivery: Monday-Friday  
8:00am-5:00pm  
Closed weekends & holidays

# Paramedic Academy Application

# California Regional Fire Academy

**Instructions:** Please print in black ink or type. Answer all questions accurately and completely. All statements in your application are subject to verification; incorrect or incomplete statements may bar or remove you from enrollment. Resumes will not be accepted in place of a completed application.

### 1. Personal Data

Name (Last, First Middle)	Area Code (    )	Home Telephone Number
Mailing Address (Number & Street)	Area Code (    )	Cellular Phone
City, State, Zip	Area Code (    )	Work Phone
Date of Birth	Email Address	

### 2. Preferred Academy

While preference is considered, it is not guaranteed. Recruits will be assigned based on availability & application.

- PARA 13-2   
  PARA 14-1   
  PARA 14-2

### 3. Education

High School Graduate: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> GED	Location of High School
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Schools Attended other than High Schools	Location	Course of Study	Units Earned	Degree or Certificate	Points	Total Points

Please describe additional course work or training (including military), which may assist you in the EMS Field.
Please list special certificates or other competencies which may assist you in the EMS Field.
Licensing Information EMT 1 Certification: Type: _____ Number: _____ Expiration Date: _____ Driver's License: Type: _____ Number: _____ Expiration Date: _____

### 4. Physical Conditions or Limitations

Do you have any physical limitations that would prevent you from performing tasks involved in the Paramedic Academy? <input type="checkbox"/> No <input type="checkbox"/> Yes                    If yes, please explain:

**5. Conviction Record**

Have you ever been convicted of a criminal offense, which resulted in you being imprisoned or placed on probation? <input type="checkbox"/> No <input type="checkbox"/> Yes    If yes, please explain:

**6. Work Experience**

You should respond completely to the information in this section. LIST YOUR MOST RECENT EMPLOYMENT **FIRST**. Describe different positions held with the same employer in different blocks. List all experience, paid and voluntary. Additional sheets should be attached to this application when necessary to fully describe related experience, training, education. DO NOT ENTER "SEE RESUME".

From: _____ To: _____ Month/Year    Month/Year	Title of Position:
Name & Address of Employer:	Duties/Responsibilities:
Name & Title of Your Supervisor:	
Reason for Leaving:	Number Supervised:
From: _____ To: _____ Month/Year    Month/Year	Title of Position:
Name & Address of Employer:	Duties/Responsibilities:
Name & Title of Your Supervisor:	
Reason for Leaving:	Number Supervised:
From: _____ To: _____ Month/Year    Month/Year	Title of Position:
Name & Address of Employer:	Duties/Responsibilities:
Name & Title of Your Supervisor:	
Reason for Leaving:	Number Supervised:

**7. Certification of Applicant**

I Certify that the foregoing information and answers are true, complete, and correct. I understand that any misrepresentation or omission of facts is cause for rejection of application and removal from the eligibility list for enrollment in the California Regional Fire Academy Paramedic Academy. I hereby authorize the California Regional Fire Academy Staff and Instructors to investigate all statements contained in this application.	
Signature: _____	Date: _____

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**TELL ME ABOUT YOU**

**The following questions will be reviewed by CRFA Paramedic Academy Staff & Instructors. Please answer the questions candidly.**

1. Why should you be selected for the CRFA Paramedic Academy?

2. Cite examples of working under pressure or deadlines.

3. Describe your personality.

4. What are your outstanding strengths?

5. What are your greatest weaknesses?

6. What are your three biggest accomplishments thus far?

7. What final impression would you like to leave on the program?





Lorenzo Gigliotti  
Executive Director

## California Fire & Rescue Training Authority, Sacramento

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www.fireandrescuetraining.ca.gov

Governing Council

Fire Chief Kim Zagaris, Chairperson  
Deputy Chief Lloyd Ogan  
Director Matt Kelly

California Emergency Management Agency  
Sacramento Fire Department  
Sacramento Metropolitan Fire District

### California Regional Fire Academy Prehospital Care Educational Program Paramedic Academy

Paramedic Academy Start Date:  
PARAMEDIC 13-2 ~ September 9, 2013  
PARAMEDIC 14-1 ~ March 3, 2014  
PARAMEDIC 14-2 ~ September 8, 2014

**\*\* \$50 Nonrefundable Application Fee Due**

**Applications may be submitted to the  
California Fire & Rescue Training Authority Business Office located at:  
9320 Tech Center Drive, Sacramento, CA 95826.**

#### APPLICATION INSTRUCTIONS

Please type or use black ink only. Fill out the attached application completely and return it to the Business Office. It is the applicant's responsibility to ensure that all pertaining documents arrive with your application packet. Your placement in the Paramedic Academy will be determined upon review of your application and supporting documents. All supporting documents must be in your application package for you to be considered for the academy.

#### APPLICATION FEE PAYMENT FORM

Paramedic Applicant Name	
Method of Payment ~	<input type="checkbox"/> Check <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard    Total Amount: \$50
Card Holder Name	
CC#	Expiration Date
Billing Address	Billing Phone Number
City/ST/Zip	Cardholder's signature

*The \$50 Nonrefundable Application Fee is not a guarantee of acceptance into the CRFA Prehospital Care Educational Program Paramedic Academy.*