



California Fire & Rescue Training Authority, Sacramento

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Fire Chief Kim Zagaris, Chairperson
Deputy Chief Leo Baustain
Director Grant B. Goold

Governing Council

Governor's Office of Emergency Services
Sacramento Fire Department
Sacramento Metropolitan Fire District

David M. Baltzell
Executive Director

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING

June 21, 2007 – 2:00PM

**Sacramento Metropolitan Fire District - Board Chambers
2101 Hurley Way, Sacramento, CA**

CALL TO ORDER

Fire Chief Kim Zagaris called the meeting to order at 2:13PM. Also present: Delegate Grant Goold and Delegate Leo Baustain. Staff: Executive Director David Baltzell, Council Clerk Sherri Martucci, Associate Counsel Joe Chavez and an audience of eight.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CORRESPONDANCE

1. **Sacramento Fire Department – Sacramento Fire Department Delegate and Alternate Delegate** Appointed Deputy Chief Leo Baustain as delegate and Deputy Chief Ray Jones as alternate delegate.

- **Council Action
RECEIVED AND FILED**

ITEM ADDED TO AGENDA - ACTION ITEM

NCRPSTC Alternate Delegate Appointment

Council Action

Goold/Zagaris: To add item to Agenda

UNANIMOUS VOTE: (Baustain, Goold, Zagaris)

Action Item # 1 (Taken out of order) Final Audit Report Fiscal Years Ended June 30, 2005 and 2006 (Baltzell)

CONSENT AGENDA

1. Approval of Action Summary: February 9, 2007
2. Approval of Action Summary: May 11, 2007
3. Travel and Conference Expense Claim – Council Member Zagaris
4. Fiscal Document/County of Sacramento ~ Updated District Signature List
 - Council Action
Goold/Baustain
UNANIMOUS VOTE: (Baustain, Goold, Zagaris)

FINANCE REPORT – Martucci

1. Status of 2006/2007 Final Budget
2. 2006/2007 Revenues/Expenditures Report
3. 2006/2007 OES Funds Status Report
 - Council Action
RECEIVED AND FILED

ACTION ITEM(S)

Taken out of order

1. Final Audit Report Fiscal Years Ended June 30, 2005 and 2006 (Baltzell)

Chief Baltzell introduced Alan Matré Chief of Audits for the County of Sacramento. Mr. Matré reported there were no audit findings. Thanked staff for being very helpful in providing records.

Council Action

Goold/Baustain: To receive presentation and file final audit report.
UNANIMOUS VOTE: (Baustain, Goold, Zagaris)

2. NCRPSTC – 2007-08 Preliminary Budget (Latta)

Chief Latta reported on the budget for the NCRPSTC (Public Safety JPA). Operational costs are for buildings 686 and 684, total \$322,125 for the Fire & Rescue JPA. That amount is then divided accordingly by square footage occupied at the facility. Metro and City Fire are invoiced for their allocation and the funds are passed through back to the Public Safety JPA.

Council Action

Goold/Baustain: To adopt the 2007-08 Preliminary Budget for the Northern California Regional Public Safety Training College.
UNANIMOUS VOTE: (Baustain, Goold, Zagaris)

**3. Resolution – Fiscal Year 2007/2008 Preliminary Budget
(Martucci)**

***NOTE: Change to proposed action on agenda** - Should read to approve preliminary budget, not final.

Council Action

Goold/Jones: To adopt resolution approving the 2007-08 Preliminary Budget.

UNANIMOUS VOTE: (Baustain, Goold, Zagaris)

**4. NCRPSTC – Delegate and Alternate Delegate
(Baltzell)**

Council Action

Goold/Baustain: To appoint Deputy Chief Leo Baustain as alternate delegate to the Northern California Public Safety Training College Board of Directors.

UNANIMOUS VOTE: (Baustain, Goold, Zagaris)

PRESENTATION

1. OHS Grant Funds Update (Hurley)

Captain Neville, Program Manager provided an update on the Swiftwater Grant. All equipment has been ordered. Any outstanding deliveries are covered under the performance bond. Ford is providing the cab and chassis and will be producing three per month. Anticipate all equipment to be received and assigned by October. Captain Neville also indicated that work is beginning on the Rescue Grant which would provide the state with 19 new Type 2 US&R teams. This proposal also includes two training trailers for the JPA. It will provide training to the assignees throughout the state.

Chief Zagaris commented that this was a very positive project and builds capability for the state. It provides funding, training caches for the JPA and a great deal of recognition. Chief Zagaris also noted AB 38 which would merge OHS and OES, stating things would change. He expressed his desire for the JPA to be mobile and strategic. The JPA has done a great job and has demonstrated its ability to get it done.

Received and filed.

PRESENTATION, cont.**2. Wetland Mitigation Update (Metzinger)**

Chief Baltzell provided an update on the process. It has been a year and a half since beginning the process and all approvals are complete. The JPA is ready to pay the fees. Air Force has issued the encroachment permit for the mitigation. This would provide 11 acres of good dirt for development.

Received and filed.

3. Training Grounds Construction Status (Metzinger)

Chief Baltzell reported that the Air Force will be issuing a Record of Decision on the capping plan.

Received and filed.

EXECUTIVE DIRECTOR REPORT (Baltzell)

Chief Baltzell advised Council that a Strategic Workshop has been scheduled with the Member Agency Chiefs for July 30, 2007.

DELEGATE REPORTS**Northern California Regional Public Safety Training JPA (Latta)**

Chief Latta provided a brief overview of the PSJPA. The Board of Directors extended the Executive Director's contract which was ready to expire. They are working to have someone on a permanent basis. The Director of Operations was also approved by the Board of Directors to oversee the day-to-day operations. That position was previously filled by a Sac PD captain. The Board also adopted the preliminary budget. The rifle range is also ready to be rehabbed pending funding approval by the City Council.

Next Meeting(s):

Thursday, July 19, 2007 ~ 9AM
2409 Dean Street, McClellan Park

GOVERNING COUNCIL QUESTIONS AND COMMENTS

None.

CLOSED SESSION ~ None Scheduled

None.

NEXT MEETINGS~

Thursday, August 29, 2007 ~ 9:00AM

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting at 3:10PM.

Fire Chief, Kim Zagaris
Chairperson