



California Fire & Rescue Training Authority. Sacramento

3121 Gold Canal Dr., Mather, CA 95670 • Phone (916) 475-1660 • Fax (916) 475-1662
www.fireandrescuetraining.ca.gov

Governing Council

Fire Chief Brian Marshall
Deputy Chief Niko King
Fire Chief Todd Harms

California Governor's Office of Emergency Services
Sacramento Fire Department
Sacramento Metropolitan Fire District

*Asst. Chief Joe Gear
Executive Director*

CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO GOVERNING COUNCIL

August 19, 2021, at 4:00 PM

This meeting will be held in person and accessible by Zoom Conference call or Video for the public who would like to participate but cannot attend in person.

**Meeting Location: California Fire & Rescue Training Authority
3121 Gold Canal Drive
Rancho Cordova, CA 95670**

Join Zoom Meeting

<https://us02web.zoom.us/j/81129525395?pwd=ZjRuOGtpTnJNWklBKy8ranZ1UmZFUT09>

Join Zoom meeting via teleconferencing using a cell phone or traditional landline phone.

**Join the Meeting via the Zoom Phone Number
1 669 900 6833**

**Meeting ID: 811 2952 5395
Passcode: 091508**

Instructions to Make Public Comment

During the meeting, members of the public who wish to provide verbal comments during the meeting, may do so. If you wish to provide verbal comments via teleconference, follow these instructions:

To request to make a public comment by phone press *9 to raise your hand. Please wait to be called upon by the Governing Council Clerk.

Please note that members of the public waiting to speak will be put in order by request to speak. All public comments will be limited to three-minutes.

If you have questions related to the Governing Council Meeting or the use of Zoom Meeting, please contact the Governing Council Clerk, Lana Nielsen at (916) 202-1775 or email Lana.nielsen@fireandrescuetraining.ca.gov before 11:00 AM, August 19, 2021.

AGENDA

CALL TO ORDER

PLEDGE TO THE FLAG

ROLL CALL

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

This portion of the meeting is reserved for persons wishing to address the Governing Council on any matter, including matters which are not on the agenda. Please note that state law prohibits the Governing Council from acting on matters not on the agenda. Matters raised by the public may be referred to staff or placed on the next meeting's agenda. While the Governing Council welcomes and encourages attendance and input at Council meetings, comments from individuals will be limited to three minutes and Organizations to five minutes. The Council Chair may in the interest of time and good order limit the length and number of public member presentations. Speakers may not disrupt the meeting or use profanity.

COUNCIL MEMBER ANNOUNCEMENTS

CONSENT AGENDA

1. Approval of Action Summary:
July 6, 2021

Action: Motion to approve Consent Agenda

DISSOLUTION OF AUTHORITY (Gear)

Overview, Assessment and Discussion regarding Dissolution of Authority and receive possible directions.

Action: Accept and file Dissolution of Authority report

RECESS TO CLOSED SESSION

CLOSED SESSION GOVERNMENT CODES:

Closed session pursuant to Government Code § 54957.6 – Conference with Labor Negotiator

Agency Designated Representatives: Authority Chair, Executive Director, and Authority General Counsel Sloan Sakai Yeung & Wong LLP

Unrepresented Employees: Administrative Officers for Finance, US&R Training, and Fire Training, Logistician/Operations Support, and Financial Secretary

CLOSED SESSION REPORT

GOVERNING COUNCIL QUESTIONS AND COMMENTS

ADJOURNMENT

NEXT MEETING(S) - Location: California Fire & Rescue Training Authority
3121 Gold Canal Drive, Rancho Cordova, CA 95670
Thursday, September 16, 2021 – 4:00 PM

Posted on August 16, 2021, by:



Lana Nielsen, Council Clerk



Asst. Chief Joe Gear
Executive Director

California Fire & Rescue Training Authority. Sacramento

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CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO GOVERNING COUNCIL

July 6, 2021, at 1:00 PM

CALL TO ORDER

Council Chair, Fire Chief Brian Marshall called the meeting to order at 1:05 PM

PLEDGE TO THE FLAG

ROLL CALL

Roll call was taken, all present except for Meg Wilson, legal counsel: Fire Chief Brian Marshall, Deputy Chief Niko King, Fire Chief Todd Harms. Staff: Executive Director Assistant Chief Joe Gear, Council Clerk Lana Nielsen, and an audience of 7 with 1 person attending via phone conference.

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None

COUNCIL MEMBER ANNOUNCEMENTS

Chief Harms is happy the 4th of July is over.

CONSENT AGENDA

1. Approval of Action Summaries:
June 8, 2021

Council Action: Harms/King: Move to approve consent agenda
(AYES: King, Harms)
Motion Passed

At the Council's discretion posted agenda items can be discussed out of order. Due to Chief Harms having to leave the Council Meeting at 2:00 PM for another meeting, council at this time will be addressing the Action Item: Outside Legal Counsel.

ACTION ITEMS

1. OUTSIDE LEGAL COUNSEL, CFRTA DISSOLUTION (Gear)

Chief Gear sought outside legal counsel to assist with the dissolution of the JPA. Joining us today is Osman Mufti and DeeAnne Gillick from Sloan, Sakai, Yeung and Wong, LLP. It is my recommendation that they be retained to represent the JPA.

Chief Harms asked the attorneys to give some background information on their history working with JPA's (Law firm and staff profiles attached)

Discussion was had regarding handling of the dissolution during closed sessions, it was stated that the dissolution process would have to be discussed in open session as there is no mechanism that can be used to go into closed session for a dissolution. There may be isolated issues or topics such as personnel or contract disputes that would be a closed session item.

Council Action: Harms/King: Motion to move forward with outside legal counsel representation for the JPA

(AYES: Harms, King, Marshall)
Motion Passed

EXECUTIVE DIRECTOR REPORT (Gear)

Chief Gear worked with Sacramento County Sheriff's Homeless Outreach team to resolve the issue of a camp being set up in the adjacent parking lot at the Gold Canal property.

Chief Gear was advised by JPA General Council, Meg Wilson to contact the attorney who previously worked with the agency on a personnel issue to assist him in finding an attorney who specialized in JPA dissolutions. This attorney will also work with JPA employees to represent any needs or issues they may have during the dissolution process.

On June 29, 2021 the JPA received a hand delivered notice of withdraw from Sacramento Metropolitan Fire District.

Council Action: Harms/King: Move to accept and file Executive Director Report
(AYES: Harms, King, Marshall)
Motion Passed

CFRTA Status (Gear)

With the dissolution of the CFRTA appearing certain, I feel we need to pause, examine, and consider the other non-member public safety entities contracted with CFRTA for training. These agencies rely heavily on the CFRTA.

More importantly, we need to examine and consider the impact of these decisions on the dedicated fulltime employees of the California Fire and Rescue Training Authority. Just as the government entities who comprise the CFRTA are looking at their budgets in these decisions, I feel there has been no thought given to the impact of these decisions on the dedicated employees of the CFRTA.

With no assurance of any employment and stability in less than 12 months from now, one would be completely naïve to suspect that these employees will not be seeking new positions well before the end of the current fiscal year. If these employees leave, it will be difficult to replace them with personnel knowing their tenure will only be temporary and brief.

Question/Comments:

Nicole Paskey has asked that a backup plan for staffing of the JPA be discussed as current JPA staff are actively looking for employment. A request was made to Governing Council to put in place timelines, and a plan for US&R teams and training, for staff to follow.

It was asked, what is the status update for the JPA from the Board members at this time?

Chief Marshall stated that these are the first steps in this process, status update at this time is that Sacramento Metropolitan District has given notice to withdraw from the JPA. At this time there are no other updates that have taken place.

Nicole Paskey stated she spoke to the CSTI superintendent, and he has not been made aware of any changes to training, will the Governing Council or Director Ghilarducci be putting something in writing to notify CSTI of this possible transition? There hasn't been any discussion around this transition but has been noted in writing that this was an option to fulfill the training needs that the JPA will no longer be providing.

Chief Marshall stated working with outside legal counsel must be done to make sure we are taking steps in the proper legal manner, according to the JPA Agreement. We may not even get to dissolution by June 30th but hopefully a plan will be in place to move forward after working with outside counsel. The first step was to hire outside counsel, which we've now done, and we can move forward from there.

Chief Harms stated we are at the first step of this process and working towards creating a plan. It is understandable if an opportunity comes up for JPA staff and they need to take it. We must follow the contract to properly dissolve the JPA in a legal manner.

FUTURE GOVERNING COUNCIL MEETING DATES (Gear)

Chief Gear was directed to set up a council meeting for August 2021 and then the following meeting will be held as scheduled September 16, 2021.

Council Action: Harms/King: Move to accept and file Future Governing Council Meeting dates

(AYES: King, Marshall, absent Chief Harms (left at 2:10 PM)
Motion Passed

GOVERNING COUNCIL QUESTIONS AND COMMENTS

ADJOURNMENT – Meeting adjourned at 2:13 PM

NEXT MEETING(S) - Location: California Fire & Rescue Training Authority
3121 Gold Canal Drive, Rancho Cordova, CA 95670
Thursday, August 19, 2021 – 4:00 PM
Thursday, September 16, 2021 – 4:00 PM

Posted on July 2, 2021, by:



MEMORANDUM

To: California Fire and Rescue Training Authority Governing Council

From: Sloan Sakai Yeung & Wong LLP, General Counsel

Date: August 16, 2021

Re: Overview and Assessment of Dissolution of CFRTA

Notice of withdrawal from the California Fire and Rescue Training Authority joint powers authority (CFRTA or Authority) was provided by CalOES on March 26, 2021, and Sacramento Metropolitan Fire District on June 28, 2021. Accordingly, pursuant to Section 11 of the Joint Powers Agreement the entity shall dissolve at the end of the fiscal year, June 30, 2022.

The notices of withdrawal raise several questions and operational issues that must be addressed by the Governing Council, these issues include the following:

1. Should courses continue to be scheduled?¹ If so, until when?
2. How does the Authority address staffing for the continued operation of the entity and for purposes of winding down?
3. How does the Authority handle communications with stakeholders and course participants?
4. What assets and property exist and how must these be distributed?
5. Does the Authority have sufficient finances to fulfill its existing obligations and wind down?
6. How will Authority records, specifically course attendance and completion records be retained following dissolution? Is there a member agency willing and able to serve as custodian of these records?
7. How will miscellaneous property including office equipment, training equipment and tools be liquidated?

As the Governing Council considers the foregoing questions and issues, we provide the following summary of dissolution or transition options under the JPA Agreement and an initial summary of assets and liabilities.

¹ Presently Fire Training and Fire Academy courses are scheduled through December 17, 2021. US&R trainings are scheduled through January, 2022 with one exercise for CA Task Force 5 (Orange County) scheduled in April, 2022. Additional courses are pending, but final commitment to offer the courses is on hold to allow for decisions related to dissolution.

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I. Disposition of Assets and Liabilities under the JPA Agreement:

Section 12 of the Joint Powers Agreement provides for the disposition of assets and liabilities of the Authority. This section provides three options for handling the dissolution. The options are as follows:

1. **Option 1:** A successor public entity may carry on the activities of the Authority and assume, all assets, liabilities, obligations and funds. This provision allows for the members to transfer their interests over to another successor public entity. This transfer can be structured in several ways depending on another public entity's interest in the Authority. For example:
 - a. Transfer to another public entity - Another public entity or JPA may assume all assets, liabilities, obligations, and funds directly and perform the function of the Authority.
 - b. Transfer to a newly formed JPA- Two or more public entities may form another JPA and perform the same functions of the Authority. All assets, liabilities, obligations and funds can be assumed and transferred to the new JPA.
 - c. Continuation of CFRTA with membership change. - All member agencies could agree to the continuation of the entity by permitting the withdrawal of those members seeking to withdraw and permitting new members into the JPA. This would require a new Amended and Restated JPA Agreement be entered into between two or more public entities for the Authority to continue. The member entities desiring to withdraw would no longer be member of the JPA following the adoption of the Amended and Restated JPA Agreement. This would allow for the continuation of the CFRTA organizational name.
2. **Option 2:** A successor public entity may undertake some of the functions of the Authority and assume, some of its assets, liabilities, obligations, and funds. The remaining assets, liabilities, obligations, and funds will be allocated between the successor public entity and the member agencies. This provision allows for the members to transfer some, but not all their assets, liabilities, and funds over to another successor public entity.
3. **Option 3:** If no successor public entity is willing to assume all or a portion of the Authority's assets, liabilities, obligations and funds, all obligations of the Authority shall

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be paid, and the remaining assets and liabilities shall be returned in proportion to each member agency's contribution.

At this time, we are unaware of any third-party interest in assuming the Authority's assets and operations, accordingly Option 3 above is the most likely to occur. However, should another public entity or entities desire to take on the Authority's assets and liabilities, the opportunity to do so exists if all Authority member agencies are in agreement.²

II. Summary of Authority Assets

The Authority does not own any real property. The office space and training facilities currently used by the Authority are both leased from Sacramento Metropolitan Fire District and subject to existing lease agreements. The office lease for the Gold Canal facility is currently on a month-to-month lease arrangement with Sacramento Metropolitan Fire District. The training facility is subject to a ground lease through 2066 and requires 6 months' notice to terminate.

The Authority owns certain physical assets which are specifically identified at Section II of Exhibit A attached hereto.³ These assets are identified on the Authority's depreciation schedule. In addition to the assets listed in Exhibit A, there are miscellaneous office items including furniture, office equipment, computers, and training equipment and tools all of which are currently in use by Authority staff. The estimated value of these items is nominal; however, the distribution of these items should be addressed by the Council.

III. Summary of Authority Liabilities

The Authority has no existing financing or outstanding bond related obligations. Additionally, there are no pension or retirement benefit obligations, as the Authority has not offered these benefits to CFRTA employees. We are not aware of any pending or threatened litigation against the Authority.

CFRTA does have existing contractual obligations which are summarized in Exhibit A. Exhibit A identifies existing training agreements, service agreements, and limited term employment agreements with course instructors. Except for a few agreements, all of the existing contracts may be terminated by the Authority at any time. Exhibit A summarizes the term and termination provision of all existing Authority contracts.

² Section 3(c) of the JPA Agreement requires unanimous consent to take action.

³ The Asset list was derived from information provided by Authority staff, including copies of current agreements, depreciation schedules, and related discussions and communications with Authority staff. The list is subject to change as additional information is received and documents are reviewed.

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Two existing agreements concerning Mobilization Exercises with Task Force 6 (Riverside) and Task Force 3 (Menlo Park), each commit CFRTA to paying for costs associated with the Exercises in amounts not to exceed \$150,000. Courses are scheduled for December 2021 and January 2022, accordingly CFRTA should ensure sufficient funds are available to fulfill these commitments.⁴

IV. Summary of Authority Staff

The Authority employs five existing staff members, and in addition, its Executive Director is an employee of Cal OES who provides part-time Executive Director services to the Authority. The Authority's existing full time staff include (1) Finance Administrative Officer, (2) US&R Training Administrative Officer, (3) Fire Training Administrative Officer, and (4) Logistician/Operations Support. In addition, the Authority has a part-time Financial Secretary. The 2021-22 preliminary budget presented to the Council at the June 8th Council meeting budgeted \$540,277 to support existing staffing salaries and benefits for the entire fiscal year. There will be a need for continued staff services through the wind down of the Authority, however, staffing services can be reduced as training courses and related activities conclude.

IV. Summary of Authority Finances

The Authority is funded through member contributions and administrative service fees charged for training courses.⁵ As of the date of this Memo, the Authority is still waiting to receive its Fiscal year 21/22 contributions from all member agencies. At the beginning of the 2021-22 fiscal year, the Authority reserves were approximately \$733,626. Below is the trial balance summary report of the Authority's account maintained by Sacramento County generated August 6, 2021.

⁴ We are currently seeking additional information and guidance regarding the US&R and Mobex allocations from Cal OES. Staff is unaware of any grant documents related to these allocations. This has been discussed with OES counsel and counsel is assisting with investigating and understanding any restrictions or obligations related to these funds.

⁵ Per Section 8(c) of the JPA Agreement: 30% to City of Sacramento, 30% to SMFD and 40% to CalOES. Financial contributions from the City of Sacramento and SMFD are \$45,000. CalOES contributions are \$710,000 annually of \$350,000 is available to the Authority's general fund and \$360,000 is specifically earmarked for use in connection with US&R Task Force trainings and MOBEX exercises. Note, these amounts have remained the same since the agency's inception.

Sloan Sakai

ATTORNEYS AT LAW

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Balance Sheet Item	Beginning Balance	Period Debits	Period Credits	Ending Balance
* Cash in Treasury	1,492,359.29	131,232.20	108,935.10-	1,514,656.39
* Imprest Cash	500.00			500.00
* Accrued Interest Receivabl	4,363.00			4,363.00
* Due from Other Funds Year				
* Equipment	3,125.00			3,125.00
** Total Assets	1,500,347.29	131,232.20	108,935.10-	1,522,644.39
* Warrants Payable	26,825.41-	43,946.50	48,158.68-	31,037.59-
* Deposit Stale Warrants	9,775.11-			9,775.11-
* Claims Payable	7,055.74-	96,551.05	97,355.55-	7,860.24-
* Due to Others				
* PAYROLL TAXES N BENEFITS	11,489.52-	159,269.73	162,436.80-	14,656.59-
* Deposits from Others				
* Payroll Clearing		114,689.92	114,689.92-	
** Total Liabilities	55,145.78-	414,457.20	422,640.95-	63,329.53-
* Reserve Fund Balance	733,626.00-			733,626.00-
* Fund Balance	708,450.51-	1,362,877.00		654,426.49
* Investments in GFA	3,125.00-			3,125.00-
* Revenues and Other Financi		1,760.38	131,232.20-	129,471.82-
* Expenditures/Expenses		115,358.47		115,358.47
* Estimated Revenue		1,982,310.00		1,982,310.00
* Appropriations			3,345,187.00-	3,345,187.00-
** Total Equity and Other Acc	1,445,201.51-	3,462,305.85	3,476,419.20-	1,459,314.86-
*** Total Liabilities & Equity	1,500,347.29-	3,876,763.05	3,899,060.15-	1,522,644.39-

The breakdown of the Authority's Reserve Account is as follows:

FY 21/22 Reserve Account - Effective 7/1/2021

		Credit	Debit	FY 21/22 NEW BALANCES
RESERVE ACCOUNT				
**Break down of Reserves Fund	733,626		400,000	333,626
US&R Reserves	95,769			95,769
Mobex Reserves	434,951		400,000	34,951
CFRTA Reserves	202,906			202,906

The CFRTA Reserves of \$202,906 would be available for use in connection with any of the Authority's outstanding obligations related to training courses and expenses related to winding down the JPA. Outstanding obligations include US&R and Mobex training that has been committed and remains outstanding. Following payment of these expenses, any remaining funds would be distributed amongst each member agency in proportion to their contribution.

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V. Recommended Next Steps

1. Evaluate and determine whether there is an interest by other public entities to assume, either in whole or in part, the obligations, liabilities, and assets of the Authority.
2. Perform a final audit for purposes of dissolution and final accounting to ascertain the amount of funds, if any, are available for distribution following the completion of programmed and obligated training courses and the payment of all of the Authority's outstanding liabilities, obligations, and expenses. It is recommended that the Authority's current Auditor, Richardson & Company LLP be engaged to perform this audit given their familiarity with Authority financials.
3. Develop strategy and schedule for winding down operations of the Authority. This will include:
 - a. Establishing a date certain for final course to be offered for fire trainings.⁶
 - b. Establishing a date certain for final course offering for US&R and Mobex exercises.
 - c. Develop a plan for staffing the courses in the event of staff transition and develop a staffing transition plan.
 - d. Develop a communications strategy to publish on Authority website and disseminate to stakeholders.
 - e. Develop a strategy for maintenance of Authority records.
 - f. Determine how miscellaneous property, training equipment and tools will be disposed.

⁶ We recommend classes be scheduled through December 31, 2021.

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EXHIBIT "A"

CFRTA Current Contracts and Assets

I. Leased Real Property

Party	Subject Matter	Term	Termination
Sacramento Metropolitan Fire District	3121 Gold Canal Drive- Office Lease	Lease term through June 30, 2021 with option to extend for an addition 1 year terms.	Sacramento Metropolitan Fire District has agreed to a month-to-month lease arrangement as the Authority winds down operations
Sacramento Metropolitan Fire District	3801 Zinfandel Drive- Property Ground Lease	Lease term through December 19, 2066	CFRTA has early termination option, 6 months' notice per Section 42

II. Physical Assets

Asset	History of Ownership/Donation	Original Value	Date of Acquisition	Depreciated Value in 2021
Breaching/Braking Maze	Zinfandel Training Site	\$110,000	6/30/2014	\$79,199.72
Breaching/Breaking Platform Cubes	Zinfandel Training Site	\$76,000	6/30/2014	\$54,720
Confined Space Structure	Zinfandel Training Site	\$312,000	6/30/2014	\$224,640
Shoring Structure	Zinfandel Training Site	\$658,000	6/30/2014	\$473,760
Collapse Building w/Stairs	Zinfandel Training Site	\$838,000	6/30/2014	\$603,360
Trench Prop	Zinfandel Training Site	\$178,000	6/30/2014	\$128,160
Landscaping	Zinfandel Training Site	\$125,000	6/30/2014	\$90,000

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Site Work Pavement	Zinfandel Training Site	\$503,000	6/30/2014	\$362,160
Tank Vault 1000 gal	Transfer from Sac Metro	\$5948*	2/25/2016	\$0
Tank Vault 2000 gal	Transfer from Sac Metro	\$8600*	2/25/2016	\$0
Breathing Air Compressor	Transfer from Sac Metro	\$31,000*	2/25/2016	\$0
Loader Bucket	Transfer from Sac Metro	\$21,430*	2/25/2016	\$0
Forklift	Transfer from Sac Metro	\$6012*	2/25/206	\$0
Video Conference System	Transfer from Sac Metro	\$38,052*	2/25/2016	\$0
Mannequin Rescue Airplane	CA TF 6 Warehouse	\$12,887	10/02/2019	\$9,450.52
				Unknown

*asset was used when received, value at time of receipt.

III. Training Agreements

Fire Training

Party	Subject Matter	Term	Termination
Pediatric Emergency Standards Inc.	Handtevy Training Center Agreement License agreement for course materials and course offering	February 11, 2020 through February 11, 2022, with 1 year automatic renewal	May be terminated for material breach, PES may terminate for cause, no similar language for CFRTA
Orange County Sheriff's Department	Hazards Incident Management Training and Incident Command Training Agreement to provide trainings selected by County at dates and times agreed to by the parties.	Amendment to agreement extended term through November 25, 2023	Contract requires consent to Assign (Section Q); Contract only allows for termination by County

Sloan Sakai

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Sacramento Fire Department	Memorandum of Agreement – Emergency Vehicle Operations Course Training Agreement to provide training services.	July 1, 2021 through June 30, 2022	CFRTA may terminate by providing 30 days’ written notice of termination.
Sacramento Fire Department	Memorandum of Agreement- Basic Firefighter Academy Training Program Agreement to provide training services.	July 1, 2021 through January 31, 2022	CFRTA may terminate by providing 30 days’ written notice of termination.
Sacramento Fire Department	Memorandum of Agreement – Subject Matter Expert Agreement to provide experts as needed to assist training programs	July 1, 2021 through June 30, 2022	CFRTA may terminate by providing 30 days’ written notice of termination.
*Sacramento Metropolitan Fire District	Memorandum of Agreement – Emergency Vehicle Operations Course Training Agreement to conduct training courses	July 1, 2021 through June 30, 2022	Department has right to terminate with 30 days’ notice. No corollary right of CFRTA.
Sacramento Metropolitan Fire Department	Agreement for Training Services	July 1, 2021 through November 30, 2021	Agreement has no termination provision.

*contracts pending signature

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US&R Training and Mobex

Party	Subject Matter	Term	Termination
CA- Task Force 6 (Riverside)	FEMA US&R Logistics Training (FEMA Funded)	Course was scheduled for 2020, postponed and rescheduled for January 2022	Task force may terminate with 15 days notice.
CA- Task Force 6 (Riverside)	Canine Eval Test (FEMA Funded)	Course was scheduled for 2020, postponed for a later date TBD.	Agreement is silent.
CA- Task Force 6 (Riverside)	Mobex - Exercise (Scheduled December, 2021)	\$150,000 in funds for exercise to be paid by CFRTA	Agreement is silent.
CA- Task Force 3 (Menlo Park)	Mobex - Exercise (Scheduled January, 2022)	\$150,000 in funds for exercise to be paid by CFRTA	Agreement is silent.
San Jose Fire	FEMA US&R Heavy Equipment and Rigging Specialist Course (No date Scheduled)	Purchase Order	Agreement is silent.
*CA- Task Force 7 (Sacramento)	Exercise (Scheduled January, 2022)		
*CA- Task Force 4 (Oakland)	Exercise (Scheduled January, 2022)		
*CA- Task Force 5 (Orange County)	Exercise (Scheduled April, 2022)		
*Technical Writer	Assist with State Fire Training Swiftwater Curriculum and Task Books		

*contracts pending signature

IV. Service Agreements

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Subject Matter	Term	Termination
Contractor Services Agreement- Fire Investigation 1A	Through December 10, 2021	Agreement may be terminated upon 14 days' written notice
Contractor Services Agreement- Plan Examiner	Through December 16, 2021	Agreement may be terminated upon 14 days' written notice

V. Instructor Limited Term Employment Agreements

The Authority has approximately 116 limited term employment agreements for Instructor training services. All limited term employment agreements are at-will and may be terminated by the Authority at any time. The terms for the agreements vary with 46 agreements expiring December 31, 2021; 41 agreement expiring January 31, 2022; and 29 agreements expiring June 30, 2022.