



## **California Fire & Rescue Training Authority. Sacramento**

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Governing Council

Fire Chief Brian Marshall  
Deputy Chief Niko King  
Deputy Chief Brian Shannon

California Governor's Office of Emergency Services  
Sacramento Fire Department  
Sacramento Metropolitan Fire District

Asst. Chief Joe Gear  
Executive Director

### **CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO GOVERNING COUNCIL REGULAR MEETING January 16, 2020 – 4:00 PM**

**California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue  
Suite 320  
Mather, CA 95655**

#### **AGENDA**

##### **CALL TO ORDER**

##### **PLEDGE TO THE FLAG**

##### **ROLL CALL**

##### **PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS**

*This portion of the meeting is reserved for persons wishing to address the Governing Council on any matter, including matters which are not on the agenda. Please note that state law prohibits the Governing Council from acting on matters not on the agenda. Matters raised by the public may be referred to staff or placed on the next meeting's agenda. While the Governing Council welcomes and encourages attendance and input at Council meetings, comments from individuals will be limited to three minutes and Organizations to five minutes. The Council Chair may in the interest of time and good order limit the length and number of public member presentations. Speakers may not disrupt the meeting or use profanity.*

##### **COUNCIL MEMBER ANNOUNCEMENTS**

##### **CONSENT AGENDA**

1. Approval of Action Summaries: September 19, 2019
2. Fiscal Document/County of Sacramento District Signature List

Action: Motion to Approve Consent Agenda

##### **EXECUTIVE DIRECTOR REPORT (Gear)**

Action: Accept and file Executive Director report

##### **FINANCE REPORT (Gear)**

1. Status of FY 2019-20 Budget  
Action: Accept and file finance report

2. Final Audit Report: FY 15 & FY 16  
Action: Accept and file Audit Report

### **TRAINING REPORT (Gear)**

3. Training programs report  
Action: Accept and file training programs report

### **PRESENTATION ITEMS (Gear)**

4. Strategic Plan report  
Action: Accept and file Strategic Plan report
5. CFRTA Policy Manual  
Action: Accept and file Strategic Plan report

### **ACTION ITEM(S) (Gear)**

1. CFRTA Policy Update 2352, 2351, 2350: Adjunct, Assistant , Primary Instructor Job Descriptions  
Action: To receive presentation and adopt staff's recommendations
2. CFRTA New Policy 2360: Senior Instructor Job Description  
Action: To receive presentation and adopt staff's recommendations
3. CFRTA New Policy 2361: Master Instructor Job Description  
Action: To receive presentation and adopt staff's recommendations

### **RECESS TO CLOSED SESSION**

#### **CLOSED SESSION GOVERNMENT CODES:**

#### **LEASE NEGOTIATION – CALIFORNIA EXERCISE SIMULATION CENTER (CESC)**

CFRTA Lease with Sacramento Metropolitan Fire District: California Government section 54956.8; Lease Negotiation

### **CLOSED SESSION REPORT**

### **GOVERNING COUNCIL QUESTIONS AND COMMENTS**

### **ADJOURNMENT**

NEXT MEETING(S) – Location: California Fire & Rescue Training Authority  
California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue. Suite 320, Mather, CA 95655  
**2020 Schedule, 4PM**

**Thursday, April 16, 2020**

**Thursday, June 18, 2020**

**Thursday, September 17, 2020**

**Posted on January 16, 2020 by:**



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**Lana Nielsen, Council Clerk**