



California Fire & Rescue Training Authority. Sacramento

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Governing Council

Fire Chief Brian Marshall
Deputy Chief Niko King
Fire Chief Todd Harms

California Governor's Office of Emergency Services
Sacramento Fire Department
Sacramento Metropolitan Fire District

*Asst. Chief Joe Gear
Executive Director*

CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO GOVERNING COUNCIL

**May 11, 2021 at 3:00 PM
Zoom Conference**

CALL TO ORDER

Council Chair, Fire Chief Brian Marshall called the meeting to order at 3:01 PM

PLEDGE TO THE FLAG

ROLL CALL

Roll call was taken, all present: Fire Chief Brian Marshall, Deputy Chief Niko King, Fire Chief Todd Harms, Legal Counsel Meg Wilson. Staff: Executive Director Assistant Chief Joe Gear, Council Clerk Lana Nielsen and an audience of 2.

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

No public comments

COUNCIL MEMBER ANNOUNCEMENTS

CONSENT AGENDA

1. Approval of Action Summaries:
January 21, 2021

Council Action: Harms/King: Move to approve consent agenda

(AYES: King, Harms)
Motion Passed

EXECUTIVE DIRECTOR REPORT (Gear)

Building security at Gold Canal still continues to be an issue. Multiple instances of criminal trespassing/burglary attempts have occurred. The Sacramento Sheriff's Office has been notified and they will be increasing patrols in the area. Signs have been put in place around the building, as was suggested by the Sheriff's Office so that it does not appear abandoned. As well, security at Zinfandel is still a concern, people have cut the back fence into the training site and cut locks off of empty Connex boxes.

Personnel costs were reviewed, and staff has been reminded that all overtime is to be pre-approved by the Executive Director, as stated in the Overtime policy. Chief Marshall suggested that a policy regarding working remotely also be put into place, with regards to overtime.

Council Action: Harms/King: Move to accept and file Executive Director Report

(AYES: Harms, King, Marshall)
Motion Passed

FINANCE REPORT (Gear)

FY 2020-21 3rd Quarter Budget Summary (attached)

Action: Accept and file finance report

Council Action: Harms/King: Move to accept and file Budget Summary

(AYES: Harms, King, Marshall)
Motion Passed

TRAINING REPORT (Gear)

Fire Training Programs Report – 3rd Quarter Stats (only)

17 Courses Offered
294 students attended
Gross Revenue: \$93,712
Expenses to date: \$72,996
Estimated Net Revenue: \$20,716

Council Action: Harms/King: Move to accept and file Fire Training Report

(AYES: Harms, King, Marshall)
Motion Passed

US&R Training Programs Report

COVID and FEMA restrictions have had a significant impact on the number of FEMA US&R Courses scheduled. Although FEMA funded courses were postponed, we have still been able to focus on in-state training needs, and host the following trainings:

IATA/AFMAN 24-204 - Full & Recertification hosted virtually
FEMA US&R Canine Evaluations hosted by CA-TF3 Menlo Park
FEMA US&R Haz Mat Specialist hosted by CA-TF3 Menlo Park
FEMA US&R Haz Mat Specialist/Enhanced Operations in Contaminated Environment Instructor Class hosted by CA-TF7 Sacramento
Sentinel Response

Council Action: Harms/King: Move to accept and file US&R Training Report

(AYES: Harms, King, Marshall)
Motion Passed

RECESS TO CLOSED SESSION at 3:45 PM

CLOSED SESSION GOVERNMENT CODES:

CONFERENCE INVOLVING A JOINT POWERS AGENCY – CFRTA (Government Code Section 54954.5(j))

Discussion will concern: JPA Agreement

Name of local agency representative on joint powers agency board:

Fire Chief Brian Marshall, California Governor's Office of Emergency Services

Deputy Chief Niko King, Sacramento Fire Department

Fire Chief Todd Harms, Sacramento Metropolitan Fire District

CLOSED SESSION REPORT

No reportable action

GOVERNING COUNCIL QUESTIONS AND COMMENTS

Staff was thanked for their continued work with the agency. Due to a scheduling conflict the upcoming Council Meeting scheduled for June 17th, has been rescheduled for June 8, 2021, at 3:00 PM.

ADJOURNMENT

NEXT MEETING(S) - Location: California Fire & Rescue Training Authority
3121 Gold Canal Drive, Rancho Cordova, CA 95670

Thursday, June 8, 2021 – 3:00 PM

Thursday, September 16, 2021 – 4:00 PM

Posted on May 11, 2021 by:



Lana Nielsen, Council Clerk

FY 2020/21 3rd Quarter Status 3/31/21

ACCOUNT TITLE		Revenue 2020/21 Budgeted	Revenue 2020/21 Actual	Pct Received
Acct.	Annual Revenue:			
9410	Interest	15,000	3,218	21%
9531	Member Agency Contributions	800,000	800,000	100%
9569	State Aid Other Misc Programs (Grant Funding)	0	0	0%
9699	Other Training (Tuition Based)	560,939	392,316	70%
9790	Other/Misc. Revenues	585,460	222,316	38%
		1,961,399	1,417,850	72%
	Fund Balance	564,204	564,204	
	From Reserves	50,000	50,000	
		2,575,603	2,032,054	79%
ACCOUNT TITLE		EXPENSES 2020/21 Budgeted	EXPENDED 2020/21 Actual	Pct Expended
	Annual Expenditures:			
1110	SALARIES & WAGES	1,039,454	536,874	52%
1220	FICA/MEDICARE	79,365	37,008	47%
1230	GROUP HEALTH INSURANCE	20,655	-25,238	-122%
1240	WORKERS COMPENSATION	42,079	25,375	60%
1250	UNEMPLOYMENT	8,000	-2,538	-32%
		1,189,553	571,481	48%
2005	ADV/LEGAL NOTICES	500	1,796	359%
2029	BUSINESS/CONF. EXP.	124,430	5,026	4%
2035	EDUCATION TRAINING SERVICES	686,654	173,400	25%
2036	EDUCATION TRAINING SUPPLIES	266,663	97,533	37%
2051	LIABILITY INSURANCE	26,000	26,120	100%
2076	OFFICE SUPPLIES	10,000	3,933	39%
2081	POSTAGE SERVICE	600	359	60%
2111	BUILDING MAINTENANCE	12,000	16,318	136%
2171	RENT LEASE OF REAL OR OTHER	48,000	80,814	168%
2191	ELECTRICITY (SMUD)	12,000	6,823	57%
2192	NATURAL GAS (PGE)	5,800	1,944	34%
2193	REFUSE COLLECTION	2,775	1,948	70%
2195	SEWAGE DISP SERVICES	1,200	539	45%
2197	TECHNOLOGY	60,000	35,305	59%
2198	WATER SERVICES	9,600	2,536	26%
2205	AUTOMOTIVE MAINT. SERVICE	5,000	4,193	84%
2275	RENTS/LEASES EQUIP.	19,000	16,703	88%
2342	KITCHEN SUPPLIES	9,000	2,709	30%
2505	ACCOUNTING/FINANCIAL	26,959	3,244	12%
2531	LEGAL SERVICES	50,000	0	0%
2571	SECURITY SERVICES	9,869	4,934	50%
2591	OTHER PROF. SERV.	0	6,924	0%
		1,386,050	1,064,582	77%
TOTAL REVENUE EARNED VS EXPENSES		2,032,054	1,636,063	81%

RESERVE ACCOUNT	733,626
**Break down of Reserves Fund total	
US&R Reserves	95,769
Mobex Reserves	434,951
CFRTA Reserves	202,906