

# California Fire & Rescue Training Authority

## POLICY HANDBOOK

<b>POLICY TITLE:</b>	<b>Replacement of Consumables and Repair of Equipment</b>	<b>Issue Date:</b>	<b>5/23/2000</b>
<b>POLICY NUMBER:</b>	<b>3210</b>	<b>Revised:</b>	

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### 3210.1 Replacement of Consumables and Repair of Equipment

As a result of utilizing actual US&R cache supplies and equipment, supplies need to be replaced and damaged equipment needs to be repaired. As part of each training event, certain costs are incurred including obtaining facilities, hiring instructors, providing class materials, travel costs, and securing equipment and supplies. To continue to utilize the US&R cache supplies and equipment, staff is recommending that cache supplies be replaced and equipment repaired according to a defined procedure and included as a cost item attributed to a training event.

The following procedures are to be followed in the replacement of supplies and repair of equipment:

- 3210.1.1** A pre-inventory be validated or performed on all US&R or agency cache supplies prior to the commencement of the training event.
- 3210.1.2** An evaluation of equipment condition is performed on procured equipment for the training event.
- 3210.1.3** Upon the conclusion of the event, the Incident Commander assigned to the training event shall validate supplies consumed and equipment damaged.
- 3210.1.4** The Authority shall provide authorization, based on the validation by the Incident Commander, to the agency responsible for the cache supply or equipment to replace supplies and repairs equipment.
- 3210.1.5** The Authority shall direct the agency to provide proper documentation to allow for reimbursement by the Authority.