

California Fire & Rescue Training Authority

POLICY HANDBOOK

POLICY TITLE:	Medical Director	Issue Date:	2/26/2013
POLICY NUMBER:	2346	Revised:	9/29/2014

2346.1 General Job Description

Under the direction of the Academy Director, the EMS Programs Medical Director acts as the chief advisor for EMS classes and programs delivered by the Authority.

2346.2 Essential Job Functions:

- 2346.2.1** Review and approval of the educational content of the program curriculum to certify its ongoing appropriateness and medical accuracy
- 2346.2.2** Review and approval of the quality of medical instruction, supervision, and evaluation of the students in all areas of the program.
- 2346.2.3** Review and approval of the progress of each student throughout the program and assist in the development of appropriate corrective measures when a student does not show adequate progress.
- 2346.2.4** Approval of the qualifications of the principal instructor(s) and teaching assistant(s)
- 2346.2.5** Assurance of the competence of each graduate of the program in the cognitive, psychomotor, and affective domains.
- 2346.2.6** Cooperative involvement with the program director, faculty and staff.
- 2346.2.7** Maintain adequate controls to assure the quality of the delegated responsibilities.
- 2346.2.8** Signing all course completion records
- 2346.2.9** Assuring that all aspects of the EMS training program(s) are in compliance with this County, State and other related laws
- 2346.2.10** Reviews and evaluates courses to meet student needs and interests
- 2346.2.11** Collaborate with EMS Program Director to ensure program goals are met
- 2346.2.12** Assures all objectives of the course curriculum are met
- 2346.2.13** Interacts with other agencies to ensure compliance with mandated course content, accuracy, and certification requirements

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2346.3 Qualifications:

- 2346.3.1 Be a physician currently licensed to practice medicine within the United States and currently authorized to practice within the geographic area served by the program, who has two (2) years experience in prehospital care in the last five (5) years, and who is qualified by education or experience in methods of instruction.
- 2346.3.2 Have adequate training or experience in the delivery of out-of-hospital emergency care, including the proper care and transport of patients, medical direction, and quality improvement in out-of-hospital care
- 2346.3.3 Be an active member of the local medical community and participate in professional activities related to out-of-hospital care
- 2346.3.4 Be knowledgeable about the education of the Emergency Medical Services Professions, including professional, legislative and regulatory issues regarding the education of the Emergency Medical Services Professions