



Joe Gear
Executive Director

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Fire Chief Kim Zagaris, Chairperson
Deputy Chief Leo Baustian
Director Matt Kelly

Governing Council

California Emergency Management Agency
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING

January 27, 2010 – 10:00AM

**Northern California Regional Public Safety Training Authority
2409 Dean Street, McClellan, CA 95652**

CALL TO ORDER

Council Chair Kim Zagaris called the meeting to order at 10:10AM. Also present: Delegate Matt Kelly and Delegate Leo Baustian. Staff: Executive Director Joe Gear, Council Clerk Sherri Martucci, General Counsel Joseph Chavez and an audience of fourteen.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CONSENT AGENDA

- 1. Approval of Action Summary: November 4, 2009**
- 2. Fiscal Document/County of Sacramento ~ Updated District Signature List**
 - **Council Action**
Kelly/Baustian: to approve consent agenda
VOTE: (Baustian, Kelly, Zagaris)

FINANCE REPORT – Martucci

- 1. Status of 2009/2010 Final Budget**
- 2. 2009/2010 Revenues/Expenditures Report**
- 3. 2009/2010 Cal EMA Funds Status Report**

Fiscal Officer Martucci advised the Council that the insurance coverage for the JPA would remain with VFIS at roughly the same expense as the prior year with an increase in coverage, which is \$19,000 lower than SDRMA's proposal. She also indicated the biannual audit and the A-133 audit were currently under way. The Public Safety JPA invoices were received on January 17th and are now being processed.

Executive Director Gear wanted to recognize Chief Chris Costamagna and Captain Ernie Ojeda (LA City Fire) for running the Training Working Group and for getting the group going in the same direction as the program managers. The group is becoming more efficient and now only needs to meet quarterly.

- **Council Action**
RECEIVED AND FILED

ACTION ITEM(S)

- 1. Northern California Regional Public Safety Training Authority Delegate and Alternate Delegate(s) Appointments**

Council Action

Kelly/Baustian: To appoint Deputy Chief Leo Baustian as delegate, Assistant Chief Joe Gear as primary alternate delegate and Mr. Larry Davis as secondary alternate delegate to the Northern California Regional Public Safety Training Authority Board of Directors. In addition, to appoint the non-voting seat to Deputy Chief Kurt Henke as second seat delegate, Mr. Larry Davis as second seat primary alternate delegate, and Assistant Chief Joe Gear as second seat secondary alternate delegate.

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

PRESENTATION ITEM(S)

1. Lease Agreement Progress – Zinfandel Property (Gear)

Executive Director Gear advised the Council that the JPA's outside Legal Counsel, Harriet Steiner has language worked out. She is now waiting for specifically what is incorporated into the lease property. Chief Gear indicated that he was waiting for the metes and bounds. Vanir property management, the group on retainer with Metro Fire, has given Mr. Davis and Chief Monahan several names of engineering firms and surveying firms that they have previously used. Mr. Davis is moving forward on that. The next step would be for Chief Zagaris and Chief Gear to sit down with Ms. Steiner to work out the details of the specific language that they are comfortable with. Once they agree with outside Counsel then Ms. Steiner wants to schedule a meeting with Counsel Chavez, Mr. Davis and Chief Gear to work out the specific final language that they can bring back to the Metro Board of Directors as well as the JPA Council.

Chief Zagaris asked that Chief Gear keep the three sponsoring agency Chiefs in the loop and on the same page. Chief Gear indicated he would prepare a staff report after the next meeting with Ms. Steiner.

Counsel Chavez reminded the Council that the reason they are using outside Counsel Harriet Steiner for negotiation of the contract of the lease, was because he would be representing Metro Fire in those discussions. Larry Davis will be representing Metro Fire as well.

Received presentation

CORRESPONDENCE

1. Northern California Public Safety Training Authority – Request to establish exit strategy for the systematic and timely removal of assets and property belonging to CFRTA from NCRPSTA property (Gear)

Executive Director Gear indicated that the reason Captain Valenzuela, Executive Director of the NCRPSTA, wrote the letter was to advise the Governing Council that he would like to work with Chief Gear to develop an exit strategy as the Fire JPA departs at the end of the current fiscal year.

Chief Zagaris indicated he would like to see us depart as we entered, as good neighbors. He also recommended, through Legal Counsel, to go through the charter to see if the Fire JPA is entitled to any funds.

- **Council Action**
RECEIVED AND FILED

EXECUTIVE DIRECTOR REPORT (Gear)

Executive Director Gear recognized Jodi Votava for three years of service and introduced Amy Zablocki as the new Office Assistant. He added Amy comes to us with some JPA experience from a Fire Dispatch JPA in San Diego County.

Executive Director Gear informed the Council he will have the 2009 training report on the next agenda.

Executive Director Gear indicated the insurance agent recommended the use of MOA's when utilizing member agency apparatus to assume the responsibility for the physical damage of the apparatus. The MOA will be on the next agenda.

Executive Director Gear stated that the Council directed him to get boring samples at the brickyard. He spoke with the vendor, but the rain has delayed the sampling. Delegate Baustian did not recall authorizing Executive Director Gear to move forward with boring samples and he also questioned the cost. Council Chair Zagaris asked if there was still funding available that was originally authorized by the Council. Executive Director Gear confirmed that not all funds had been expended and there should still be funding available. Delegate Kelly felt it was prudent to conduct surface borings. Council directed Chief Gear to place this item on the next agenda.

DELEGATE REPORTS

Northern California Regional Public Safety Training JPA (Baustian)

Delegate Baustian indicated the last meeting was held on January 22nd. The Board published a facility use fee. They also discussed the common area maintenance fee increase by McClellan Park. Chief Baustian also stated they discussed building 600 and the desire for the PSJPA to purchase building. Chief Baustian also pointed out the carryover in the budget and it was directed back to the planning team to review as to what the carryover is.

Chief Sponable indicated that if there was any carryover for Metro Fire, they would like to see it come back to Metro Fire.

Northern California Regional Public Safety Training JPA (Baustian), cont.**Next Meeting(s):****February 26, 2010**

2409 Dean Street, McClellan Park

GOVERNING COUNCIL QUESTIONS AND COMMENTS

Delegate Kelly indicated that he will most likely miss the March 3rd and April 28th Council meeting. He indicated that his alternate would attend in his place.

Executive Director Gear mentioned that the next Academy Graduation ceremony is at 4pm at the Crest Theatre on February 14th.

CLOSED SESSION

None.

**NEXT MEETING(S) ~ March 3, 2010 10AM
April 28, 2010 10AM
June 16, 2010 10AM
September 1, 2010 10AM
November 3, 2010 10AM**

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting at 11:10AM.

**Fire Chief, Kim Zagaris
Chairperson**