



Joe Gear
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Fire Chief Kim Zagaris, Chairperson
Deputy Chief Leo Baustian
Director Matt Kelly

Governing Council

California Emergency Management Agency
Sacramento Fire Department
Sacramento Metropolitan Fire District

GOVERNING COUNCIL – ACTION SUMMARY CALIFORNIA FIRE AND RESCUE TRAINING AUTHORITY AT SACRAMENTO MEETING

June 16, 2010 – 10:00AM

**Sacramento Metropolitan Fire District - Board Chambers
2101 Hurley Way, Sacramento, CA 95825**

CALL TO ORDER

Council Chair Kim Zagaris called the meeting to order at 10:05AM. Also present: Delegate Matt Kelly and Delegate Leo Baustian. Staff: Executive Director Joe Gear, Council Clerk Sherri Martucci, and an audience of nine.

PLEDGE TO THE FLAG

PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

None received.

CONSENT AGENDA

1. Approval of Action Summary: January 27, 2010

- **Council Action**
Kelly/Baustian: to approve consent agenda
VOTE: (Baustian, Kelly, Zagaris)

FINANCE REPORT – Martucci

1. Status of 2009/2010 Final Budget
2. 2009/2010 Revenues/Expenditures Report
3. 2009/2010 Cal EMA Funds Status Report

- **Council Action**
RECEIVED AND FILED

ACTION ITEM(S)

1. Appointment of CFRTA's Legal Counsel

Executive Director Gear advised the Council that this item was on the agenda to discuss the vacancy in the General Counsel position. Traditionally the member agencies have contributed a staff attorney to serve as the JPA's legal counsel. Sac Metro's attorney, appointed by this body to be the JPA's legal counsel, has recently left Sac Metro to pursue other professional interests, causing him to resign from this Governing body. Sac Metro will not be filling that vacancy and will use outside legal services. Executive Director Gear proposed finding a firm to represent the JPA. McDonough, Holland and Allen are on retainer and have been advising the JPA on the lease negotiations with Sac Metro on the Zinfandel site. Their rate is \$295 per hour. Sac Metro offered use of their attorney and then pass through the cost to the JPA through the outside firm that they have hired, however Executive Director Gear recommends that the JPA have Counsel responsive and responsible to this Governing Council. Executive Director Gear is seeking guidance from the Council on how to proceed.

Council Chair Zagaris would like staff to review the cost of the prior legal expenses and to look at other options. Council Chair Zagaris felt that the JPA needed to look at what Sac Metro's legal contract is and the amount, as well as what other services are available out there. He felt \$295 was a bit high and he wasn't sure if the JPA needed Legal Counsel at every meeting. Council Chair Zagaris may not want to go low bid and wants to make sure the JPA has good representation.

Delegate Kelly agreed that it would be costly to have Legal Counsel at every meeting.

Delegate Baustian suggested Bob Kingsley from the Comm Center, who has extensive experience in JPAs.

Executive Director Gear advised the Council that since October 2008, the JPA has spent \$6,794.95 in legal fees. Council Chair Zagaris asked staff to look at more options.

Council Action
No Action Taken.

2. CFRTA Bus Painting

Executive Director Gear indicated at the last meeting Council was provided the informal bids for the bus painting. He indicated it was a condition of the purchase to have the bus repainted so that it did not resemble one of RT's (Regional Transit) busses. The lowest most responsive bid was \$5,718.75, PJ's Auto Body. The Governing Council requested to have this item on the agenda for action.

Council Action

Kelly/Baustian: To receive presentation and adopt staff's recommendation to paint the bus.

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

Action Item No. 5 [taken out of order]

3. Northern California Public Safety Training Authority – Reaffirmation of Withdrawal as a Member Agency

Executive Director Gear reminded the Council of the action taken last year, regarding the June 30, 2010 withdrawal from the Northern California Regional Public Safety Training Authority. It was recommended, by then General Counsel, to reaffirm that vote prior to the end of the fiscal year.

Council Action

Kelly/Baustian: To reaffirm Council's action to withdraw from the Northern California Regional Public Safety Training Authority.

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

4. Academy Relocation Options

Chief Iannucci indicated this was a matter of public record.

Council Chair Zagaris stated that the Academy had already relocated to Station 21 for the interim, with agreement from the Sponsoring Agency Chiefs.

Council Action

Kelly/Baustian: To receive presentation, to not adopt staff's recommendation and to continue to move to SMFD's Station 21 until the future JPA site is ready.

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

5. Brickyard Training Area – Site Readiness and Use

Item taken before Action Item No. 3.

Executive Director Gear stated the consensus was to get the brickyard operating again. The two main issues are weed abatement and pigeon droppings in the burn tower. Executive Director Gear was only able to locate a company willing to take on the project and that does have some expertise in the area. Executive Director Gear also indicated he had discovered barn owls and he had notified the Department of Fish and Game. The process is the Contractor would remove all of the droppings from the site, dispose of them according to EPA standards and then do a complete scrub down of the interior of the five story tower.

Executive Director Gear also indicated the other issue was weed abatement. The quotes are from \$1500 to \$2000. Chief Iannucci is seeking authorization to do a training burn. Executive Director Gear also advised the Council that porta potties, hand washing stations, and dumpsters have been brought back out there.

Council Chair Zagaris advised the Council that the sponsoring agency Chiefs had met and were committed to cleaning up the site to get it ready for City Fire.

Delegate Baustian requested Chief Iannucci report on the status of the burn. Chief Iannucci indicated they had an IAP, had made contact with the Air Force, waiting on the spot weather forecast and approval of the Council. City Fire was ready to burn that afternoon. Chief Iannucci added that one of the other buildings contained about three dozen dead pigeons that had been trapped. All of the props have to be removed. She also expressed concern about the asphalt area, that needed the weeds removed and to be sealed.

Council Chair Zagaris said that the commitment to the sponsoring agency Chiefs is what they originally had agreed to and if there was more work to be done, the sponsoring agency chiefs would need to sit down again and come to agreement. Council Chair Zagaris indicated they had agreed to the weed removal and to the cleaning of the tower. He stated that would handle the immediate obligation and the sponsoring agency Chiefs would need to agree on any additional items.

Council Action

Kelly/Baustian: To receive presentation and adopt staff's recommendation to continue clean up as detailed and to work towards conveyance to City Fire.

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

Return to Action Item No. 3.

6. Master Agreement for Training Vocational Training between Los Rios Community College District and the Fire and Rescue Training Authority

Executive Director Gear stated this is a renewal of the same contract the JPA has had in place with the community college to offer classes for college credit.

Council Action

Baustian/Kelly: To authorize the Executive Director to execute agreement

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

7. Resolution – 2010-11 Preliminary Budget

Executive Director Gear supports the purchase of two utility vehicles for staff since the staff is putting a lot of miles on their personal vehicles. Council Chair Zagaris recommended further evaluation and agreement among the sponsoring agency Chiefs.

Delegate Baustian inquired as to whether there would be an increase in tuition for students in the academy. Executive Director Gear stated that there were none anticipated. Delegate Baustian was concerned about the students bearing the cost for increases and he does not support an increase in fees to the Academy.

Council Action

Kelly/Baustian: To receive presentation and approve Resolution adopting the 2010-11 Preliminary Budget

UNANIMOUS VOTE: (Baustian, Kelly, Zagaris)

PRESENTATION ITEM(S)

**1. Lease Agreement – Zinfandel Property
(Gear)**

Executive Director Gear indicated he had received the metes and bounds completed for the 8.25 to 8.3 acres. Once the attorney is given the green light, the JPA will move forward on negotiations with Metro Fire.

- **Council Action**
RECEIVED AND FILED

2. Public Safety JPA Withdrawal and Financial Implications (Gear)

Executive Director Gear reported that Counsel Chavez, before he left, had obtained outside counsel, Longyear, O'Dea and Lavra, regarding any surplus of funds at the PS JPA. Chief Gear indicated that financial documents have been requested and nothing had been received.

- **Council Action**
RECEIVED AND FILED

3. Air Force Real Property Agency- Brickyard Lease (Gear)

Executive Director Gear advised the Council that the current lease with Air Force expires in September and that he is working with City on taking over the conveyance.

- **Council Action**
RECEIVED AND FILED

4. 2009 Training Course Report (Gear)

Executive Director Gear referred to the report contained in the packet, which provides a graphic depiction of the increase in training over the past few years. The US&R training has increased significantly as well.

Council Chair Zagaris stated there may be an opportunity to offer more NWCG classes that were consistent with CICCIS.

- **Council Action**
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EXECUTIVE DIRECTOR REPORT (Gear)

Executive Director Gear advised the Council that Office Assistant Amy Zablocki will be leaving the JPA and returning to San Diego. The JPA will be filling that position.

Executive Director Gear told the Council that the JPA conducted the Mobilization Exercise for Task Force 6, Riverside. It was a well executed tiered response. Task Force 8's exercise is next week in San Diego. Task Force 1 and 7 has a joint exercise planned for 2010/2011.

Executive Director Gear said the Academies are going well; there was a graduation last week. He also said the daytime and nighttime classes start this past week at Station 21. There are a lot of people interested statewide and there is also one international student.

Executive Director Gear mentioned the possibility of receiving some modular classroom from the Folsom Cordova School District.

DELEGATE REPORTS

Northern California Regional Public Safety Training JPA (Baustian)

Delegate Baustian reported that the Public Safety JPA is no longer pursuing the purchase of Building 600. The open house for the Firing Range was held on June 7th. Executive Director Valenzuela is working on a meeting with McClellan Park regarding the delinquent CAM fees. He also reported that there was carry over from last year to this year, just no firm amount. Delegate Baustian said he would inquire again at the June 25th meeting regarding the funds.

Next Meeting(s):

June 25, 2010 ~ 9AM

2409 Dean Street, McClellan Park

GOVERNING COUNCIL QUESTIONS AND COMMENTS

Council Chair Zagaris asked Chief Gear to step up communications with the Training Chiefs, the Sponsoring Agency Chiefs, and the Council.

Council Chair Zagaris told the Council he would be travelling to Baltimore for NFPA 1500 for standard issues regarding US&R and Swiftwater.

Delegate Baustian thanked the Council for recognizing the needs of SFD at McClellan.

CLOSED SESSION

None.

NEXT MEETING(S) ~ September 1, 2010 10AM

November 3, 2010 10AM

ADJOURNMENT

- **Council Action**
Zagaris to adjourn the meeting at 11:10AM.

Fire Chief, Kim Zagaris
Chairperson